

# Budget Fiscal Year End March 31, 2018





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#### **Budget Introduction**

Welcome to the Charter Township of Bloomfield's Fiscal Year 3/31/18 budget. The budget is the financial document presenting the estimated revenues and expenditures on an annual basis. Each budgeted fund begins with an overview, and that is followed by revenues and expenditures presented on a line item basis to provide details to anyone who wishes to see them.

The <u>Consolidated Operating Funds Budget</u> is a one-page document showing the three main operating funds consolidated together. They are the General Fund, Road Fund, and Public Safety Fund. These funds are tightly intertwined because the General Fund makes substantial inter-fund transfers to both Road and Public Safety. In addition, these three funds account for approximately 85% of all personnel related costs in the Township.

The <u>Debt Summary</u> presents all of the Township's outstanding debt, the fund servicing the debt, and the principal and interest that is due during the budget year.

The <u>General Fund</u> is a major operating fund of the Township. It accounts for more departments than any other fund. Each departmental budget is presented in detail. Several major revenue sources flow through the general fund including property taxes, state revenue sharing, franchise fees, and investment earnings. The general fund has 2 millages currently totaling 2.2495 mills.

The <u>Road Fund</u> is the third largest operating fund in size and scope of the three major governmental operating funds mentioned above. Bloomfield Township is the only township in the state with its own road department. It has an agreement with Oakland County to allow the Township to maintain the residential streets which remain owned by the County. The Road Commission for Oakland County continues to maintain the major roads. The road fund millage currently is .7027 mills.

The <u>Public Safety Fund</u> is the largest operating fund in terms of dollars and number of employees. It derives over 90% of its revenue from property taxes, and accounts for the costs associated with providing police services, fire/EMS services and dispatch services. The police department is located in Town Hall and there are 4 fire stations throughout the Township. In many communities public safety is a part of the general fund. In the Township, there is a separate fund because we have 4 dedicated millages for public safety. Currently, these millages total 6.1075 mills.

The <u>Senior Services Fund</u> is a special revenue fund that has a dedicated millage and collects various charges and fees from users. The senior center opened in 2009 as an addition to the campus. There are many services offered including adult day service, home delivered meals, medical transportation, minor home repair, day trips, and a great variety of classes. The millage currently is .2392 mills and funds approximately half of the budget.

The <u>Village Police Fund</u> and <u>Village Fire Fund</u> are special revenue funds that account for supplemental public safety activities in Bloomfield Village. Bloomfield Village is approximately a one square mile residential area comprising of nearly 1,000 homes. Residents in this area pay special assessments to have their own police and fire services, and this is in addition to the Township's public safety services that are provided to all residents.

The <u>Lake Improvement Fund</u> is a special revenue fund that accounts for the activities of 8 lake boards- Island, Upper Long, Lower Long, Forest, Meadow, Wabeek, Orange, and Gilbert. Residents that live on or have direct access to these lakes pay assessments into this fund to cover the costs of maintaining the lakes.

The <u>Building Inspection Fund</u> is a special revenue fund that collects fees for services provided such as plan review, permits and inspections.

The <u>Drug Law Enforcement Fund</u> is a special revenue fund used to account for how the police department spends drug forfeiture funds received from the State.



The <u>Safety Path Fund</u> is a special revenue fund established in 1999 when voters approved a dedicated millage to fund the construction and maintenance of safety paths in the Township. The original paths were constructed to provide pedestrians, joggers and bikers with safe passage from local neighborhoods to schools, shopping areas and other local points of interest. To date there are over 74 miles of safety paths. The millage currently is .4747 mills.

The <u>Cable Studio Fund</u> is a special revenue fund that not only accounts for the cable production activities, but also handles community promotion and communication to the public. It provides Community Access programming for residents of Bloomfield Township and Bloomfield Hills. Under a contractual agreement with the Birmingham Area Cable Board (BACB), it provides Municipal Access and Government Access programming for Birmingham, Beverly Hills, Bingham Farms and Franklin.

There are 5 debt service funds presented- Campus Construction Debt, Pension Obligation Bond Debt, Library Debt, Special Assessment Debt, and Drain At Large.

The <u>Campus Construction Debt Fund</u> was established in 2007 to account for revenues and expenditures related to the sale of \$26,000,000 in bonds to pay for the constructions of a new maintenance facility, new central fire station, a new senior center and a major renovation to another fire station.

The <u>Pension Obligation Bond Debt Fund</u> was established in 2013 to account for revenues and expenditures related to the sale of \$80,780,000 in bonds to fund the defined benefit pension plan. This was allowed under State of Michigan Public Act 329 of 2012.

The <u>Library Debt Fund</u> was established in 2004 to account for the bonded debt taken on behalf of the Bloomfield Township Public Library (component unit) to pay for a major addition and renovation to their building of \$22,875,000.

The <u>Special Assessment Debt Fund</u> was established in 2014 to account for bond debt used to fund road special assessment districts (SADs). The fund collects special assessments from the residents in the districts in order to pay the debt that is due. Road SAD's are becoming more and more popular as the neighborhood streets keep deteriorating and municipalities don't have the necessary funding to keep up with it. There are currently 11 road SAD's in the Township.

The <u>Drain At Large Fund</u> is used to account for the construction and maintenance of Chapter 20 drains. The current millage is .33 mills.

We hope you find this document useful. On behalf of the Charter Township of Bloomfield, thank you for taking the time to review the Fiscal Year 3/31/18 budget document.



#### **Assumptions**

#### Revenues

- 2017-18 Taxable Value estimated at 3,575,000,000 (a 3% increase from 16-17)
- Neutral state revenue sharing
- Increase to investment earnings
- 48<sup>th</sup> District Court rent increase per the new lease
- All other revenue sources to remain neutral

#### **Expenditures**

- 2% increase to all full-time wages (approx. \$350k)
- Multiple departments are budgeting for transitions of long-term employees retiring
- Not anticipating any elections, but may have to buy election equipment
- Most funds have a reduction in legal fees
- Building Inspection and Cable will use some of their fund balance to partially fund OPEB liabilities
- Assuming the 1/1/17 Defined Benefit Plan Actuarial report will conclude no annual required contribution (ARC) based on the removal of future guarantees and conversations with the actuary

# CHARTER TOWNSHIP OF BLOOMFIELD CONSOLIDATED OPERATING FUNDS BUDGET

(General Fund, Road Fund, Public Safety Fund)
FISCAL YEAR ENDING 3/31/2018

REVENUES (Gen, Road, Public Safety):		ACTUAL 2015-2016		ADOPTED BUDGET 2016-2017	_	STIMATED 2016-2017		BUDGET 2017-2018
Property Taxes	\$	30,816,061	\$	31,782,000	\$	31,444,000	\$	32,405,000
State Revenue Sharing		3,194,699		3,316,000		3,225,000		3,225,000
Investment Income		33,190		200,000		300,000		300,000
Other Sources		8,088,862		7,069,833		7,670,317		7,487,131
TOTAL REVENUES	\$	42,132,812	\$	42,367,833	\$	42,639,317	\$	43,417,131
(excluding interfund transfers)					'			
EXPENDITURES:								
General Fund	\$	9,576,614	\$	10,472,657	\$	10,284,701	\$	10,219,677
Road Fund		3,902,770		4,186,394		4,096,325		4,400,634
Public Safety Fund		25,736,979		26,806,425		26,857,694		27,477,708
Capital Expenditures		1,511,164		812,000		686,167		1,246,500
TOTAL EXPENDITURES	\$	40,727,527	\$	42,277,476	\$	41,924,887	\$	43,344,519
(excluding interfund transfers)								
Transfer to Retiree Health Care Fund		(500,000)						
EXCESS REVENUES (Expenditures)	\$	905,285	\$	90,357	\$	714,430	\$	72,612
PROPERTY TAX DETAIL BY FUND:								
Conoral Fund	æ	7.654.500	œ	7 904 000	¢.	7 907 000	æ	9.044.000
General Fund Road Fund	\$	7,651,500 2,390,191	\$	7,891,000 2,464,000	\$	7,807,000 2,439,000	\$	8,041,000 2,512,000
Public Safety Fund		20,774,370		21,427,000		21,198,000		21,852,000
TOTAL	\$	30,816,061	\$	31,782,000	\$	31,444,000	\$	32,405,000

# CHARTER TOWNSHIP OF BLOOMFIELD DEBT SUMMARY BUDGET YEAR ENDING 3/31/2018

DESCRIPTION OF DEBT	FUND SERVICING DEBT	OUTSTANDING PRINCIPAL AS OF 3/31/2017	DEBT PAYMENTS FOR BUDGET YEAR 3/31/2018		
			PRINCIPAL	INTEREST	
Franklin Subwatershed	Drain at Large	468,702	49,921	19,629	
CSO Drain - Series 2010	Drain at Large	1,806,709	92,062	109,737	
Dan Devine Drain	Drain at Large	1,745,000	150,000	52,350	
	Total Drain at Large	4,020,411	291,983	181,716	
Library Renovation	Library Debt Fund	12,355,000	1,415,000	258,988	
Township Buildings Program	Campus Debt Fund	20,235,000	1,195,000	824,501	
SAD 404 & 405 Road Repaving 2013	Special Assessment Debt	515,000	45,000	20,850	
SAD 406-409 Road Repaving 2014	Special Assessment Debt	2,980,000	225,000	73,025	
SAD 411-414 Road Repaving 2015	Special Assessment Debt	1,130,000	90,000	30,300	
SAD 415 Road Repaving 2016	Special Assessment Debt	580,000	40,000	15,131	
	Total Special Assessment	5,205,000	400,000	139,306	
Pension Obligation Bonds 2013	Pension Obligation Bond Debt	69,415,000	3,335,000	2,888,104	
Sewer Rehab. 2008B (Ref 2016)	Sewer	3,110,000	200,000	96,647	
Sewer Rehab. 2011 Series A	Sewer	2,550,000	100,000	105,188	
Sewer N.E.I. (County) Series 2015	Sewer	3,550,000	150,000	103,675	
Sewer N.E.I. (County) Series 2017	Sewer	4,800,000	190,000	135,000	
Water C.I.P. Phase 1 2006 (Ref 2014)	Water	2,800,000	245,000	82,700	
Water C.I.P. 2008A (Ref 2017)	Water	3,590,000	200,000	106,967	
Water C.I.P. Program 2013	Water	2,950,000	100,000	76,250	
	Total Water & Sewer	23,350,000	1,185,000	706,427	
	TOTAL DEBT SERVICE	\$ 134,580,411	\$ 7,821,983	\$ 4,999,042	
	3/31/16 Total 3/31/15 Total 3/31/14 Total	\$ 137,320,005 \$ 139,881,697 \$ 144,047,926			



### Inter-fund Activity

	<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Reason</u>
Operating Transfers				
	General Fund	Road Fund	\$1,575,000	Operations
	General Fund	Public Safety Fund	\$4,775,000	Operations
Debt Service Transfers				
	General Fund	Pension Oblig. Bond Debt Fund	\$ 858,167	Principal & Interest
	Road Fund	Pension Oblig. Bond Debt Fund	\$ 297,464	Principal & Interest
	Public Safety Fund	Pension Oblig. Bond Debt Fund	\$4,267,805	Principal & Interest
	Senior Services Fund	Pension Oblig. Bond Debt Fund	\$ 14,935	Principal & Interest
	Village Police Fund	Pension Oblig. Bond Debt Fund	\$ 9,957	Principal & Interest
	<b>Building Inspection Fund</b>	Pension Oblig. Bond Debt Fund	\$ 128,196	Principal & Interest
	Safety Path Fund	Pension Oblig. Bond Debt Fund	\$ 6,845	Principal & Interest
	Cable Studio Fund	Pension Oblig. Bond Debt Fund	\$ 59,742	Principal & Interest
	Water & Sewer Fund	Pension Oblig. Bond Debt Fund	\$ 357,828	Principal & Interest



#### **General Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues Expenditures Transfers in Transfers out	\$16,450,122 (9,009,189) -	\$16,342,833 (9,712,940)	\$16,646,317 (9,533,440) -	\$16,799,631 (9,564,510) -
Net	(6,775,043) \$665,890	(6,599,717) \$30,176	(6,459,261) \$653,616	(7,208,167) \$26,954
Fund Balance	\$12,504,251	\$12,511,779	\$13,157,867	\$13,184,821

- Major operating fund
- Allocated millage of .9751 that does not expire; rolled back from original 1.41
- Voted millage of 1.2744 mills expiring in 2019; rolled back from original 1.30
- 3% increase in property tax revenue
- Neutral revenue sharing from 2017 to 2018
- 42.5 Full-time employees in this fund, compared to 46.5 in 2008
- 11 departments plus 15 other divisions are being accounted for in this fund:
  - Township Board
  - Supervisor
  - Clerk
  - Information Technology
  - Computer Services
  - Assessor
  - Buildings & Grounds
  - Motor Pool
  - Unallocated
  - Planning
  - Insurance & Bonds
  - Unallocated Benefits
  - Capital Outlay

- District Court
- Accounting
- Auditing Fees
- Board of Review
- Treasurer
- Elections
- Attorney & Legal Fees
- Central Supplies
- Ordinance
- Zoning Board of Appeals
- Health Insurance Premium Refund
- Retiree Benefits
- Transfers Out

# **Proposed Budget 3/31/18**

2017 Estimated

	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Fund:	101 - General Fund					
REVENU	UES					
Activ	vity: 000 - Revenues	5				
	403	Current Property Taxes	7,651,500.06	7,891,000.00	7,807,000.00	8,041,000.00
	404	Pontiac Act 425 Funds	7,274.04	7,000.00	7,000.00	7,000.00
	445	Penalty/Interest on Taxes	89,508.24	55,000.00	75,000.00	75,000.00
	453	Business Licenses & Permits	11,785.00	8,000.00	11,000.00	11,000.00
	454	Gun Registrations & Prints	2,300.00	2,000.00	2,000.00	2,000.00
	477	Animal Licenses	11,464.00	10,000.00	10,000.00	10,000.00
	501	Federal Grants	0.00	50,000.00	50,000.00	0.00
	575	State Revenue Sharing	3,194,699.00	3,316,000.00	3,225,000.00	3,225,000.00
	608	Zoning Board of Appeals Fees	31,700.00	24,000.00	28,000.00	28,000.00
	609	Planning Fees	45,967.88	30,000.00	45,000.00	45,000.00
	627.01	Charges for Services Library Accounting	11,000.00	12,000.00	12,000.00	12,000.00
	627.02	Charges for Services Labor Repayments	71,808.74	0.00	1,000.00	0.00
	627.04	Charges for Services Other	81,883.28	75,000.00	75,000.00	75,000.00
	627.09	Charges for Services Sylvan Lake	21,800.00	21,800.00	22,775.00	23,100.00
	628	Motor Pool Services	432,794.36	430,000.00	430,000.00	430,000.00
	630	Passports	46,536.59	40,000.00	45,000.00	45,000.00
	656	Ordinance Fines	7,560.00	8,000.00	7,500.00	7,500.00
	658	District Court	1,907,325.00	1,700,000.00	1,800,000.00	1,900,000.00
	664	Interest Earnings	353,380.05	200,000.00	300,000.00	300,000.00
	665	Change in Investment Value	(320,189.58)	0.00	0.00	0.00
	669	District Court Rent	538,039.00	538,000.00	549,000.00	584,000.00
	670	Other Lease & Rent	515,000.00	540,000.00	540,000.00	540,000.00
	671.01	Communications Rent Verizon	26,722.26	28,059.00	28,059.00	29,461.00
	671.03	Communications Rent Sprint Nextel	27,963.00	29,360.00	19,250.00	0.00
	671.04	Communications Rent AT&T Wireless	28,526.28	27,614.00	27,614.00	28,995.00
	671.05	Communications Rent Sprint Nextel 2	27,732.58	0.00	29,119.00	30,575.00
	673	Sale of Assets	28,972.61	10,000.00	10,000.00	10,000.00
	675.03	Contributions Franchise Fees	934,961.83	950,000.00	950,000.00	950,000.00
	676.05	Reimbursements Medicare	146,426.78	140,000.00	170,000.00	140,000.00
	694	Other Revenue	474,535.91	200,000.00	370,000.00	250,000.00
	699.02	Transfers In Cable	41,145.05	0.00	0.00	0.00
		Activity Total: 000 - Revenues	\$16,450,121.96	\$16,342,833.00	\$16,646,317.00	\$16,799,631.00
		REVENUES Total	\$16,450,121.96	\$16,342,833.00	\$16,646,317.00	\$16,799,631.00



#### Overview

#### **General Fund - Township Board**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$22,257)	(\$25,500)	(\$25,000)	(\$23,500)

#### **Notes**

- Costs associated with the Board of Trustees meetings and study sessions
- Township Board meetings are held on the second and fourth Monday of each month at 7:00 PM



From left to right, back to front: David Buckley, Neal Barnett, Dani Walsh, Michael Schostak, Clerk Jan Roncelli, Supervisor Leo Savoie, Treasurer Brian Kepes

# **Proposed Budget 3/31/18**

Ac	count Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Proposed Budget
EXPENSES						
Activity:	101 - Township	Board				
70	3	Fees for Service	18,400.00	22,000.00	20,000.00	20,000.00
90	0	Printing & Publishing	2,932.20	2,500.00	2,500.00	2,500.00
95	6	Miscellaneous Expense	924.95	1,000.00	2,500.00	1,000.00
		Activity Total: 101 - Township Board	\$22,257.15	\$25,500.00	\$25,000.00	\$23,500.00



#### Overview

#### **General Fund - District Court**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$2,012,970)	(\$2,100,000)	(\$2,106,000)	(\$2,121,000)

- 48<sup>th</sup> District Court is shared between City of Birmingham, City of Bloomfield Hills, Bloomfield Township, and West Bloomfield Township
- The building is owned by Bloomfield Township; the court pays rent totaling \$584,310 annually (General fund revenue)
- The court expenditures are split across the 4 communities based on case load ratio
- The above expenditures represent the Township's portion of the court's costs; typical case load ratio is 38-42%

# **Proposed Budget 3/31/18**

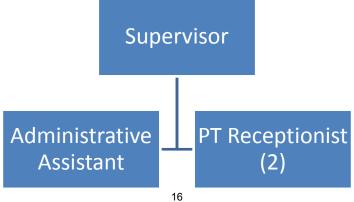
Account N	lumber Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Proposed Budget
Activity: 136 -	· District Court				
801	Legal Fees	168,801.81	175,000.00	170,000.00	170,000.00
940	Rent and Leases	216,237.88	225,000.00	236,000.00	251,000.00
969.00	Contribution to Operation District Court	1,627,930.12	1,700,000.00	1,700,000.00	1,700,000.00
	Activity Total: 136 - District C	Court \$2,012,969.81	\$2,100,000.00	\$2,106,000.00	\$2,121,000.00



#### **General Fund - Supervisor**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$312,637)	(\$317,930)	(\$320,740)	(\$326,120)
Transfers out	(11,850)	(11,839)	(12,462)	(12,446)
Net	(\$324,487)	(\$329,769)	(\$333,202)	(\$338,566)

- The Supervisor is Leo Savoie, appointed in 2011, and first elected in 2012
- Prior to being Supervisor, Leo was elected to the Board of Trustees in 2004 serving until 2011
- By Charter, the Township Supervisor is responsible for all personnel, the budget, and moderating Trustee meetings
- The Supervisor's office is the foremost "public face" in interactions with residents, local businesses, and other units of government



# **Proposed Budget 3/31/18**

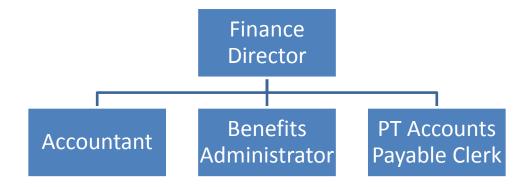
			2017 1 1 1 1 1 1 1	2017 Estimated	
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 20:	18 Proposed Budget
Activity: 171 - Supervi	isor's Office				
702	Salaries & Wages	236,477.39	236,530.00	240,000.00	245,080.00
715	Social Security & Medicare Taxes (FICA)	16,238.58	16,070.00	16,500.00	16,530.00
716	Life & Health Insurance	27,238.92	28,540.00	28,800.00	28,780.00
716.01	Life & Health Insurance HRA Transfers (active)	4,312.00	4,200.00	4,100.00	4,100.00
718.01	Retirement Plans DC	14,809.15	15,110.00	15,110.00	15,410.00
719	Other Fringe Benefits	487.50	750.00	500.00	500.00
720	Workers Compensation	225.12	230.00	230.00	220.00
721	Sick Pay Accrual	5,876.72	7,000.00	7,000.00	7,000.00
727	Office Supplies	1,538.21	2,000.00	2,000.00	2,000.00
805	Dues & Subscriptions	1,435.14	1,500.00	1,500.00	1,500.00
850	Communications	800.57	1,000.00	1,000.00	1,000.00
864	Travel Meals Conferences	607.13	2,000.00	1,000.00	1,000.00
876	Retiree Health Savings	2,500.00	2,500.00	2,500.00	2,500.00
956	Miscellaneous Expense	90.71	500.00	500.00	500.00
999.08	Transfers Out Pension Obligation Bond Debt - A	11,850.20	11,839.00	12,462.00	12,446.00
	Activity Total: 171 - Supervisor's Office	\$324,487.34	\$329,769.00	\$333,202.00	\$338,566.00



#### **General Fund - Accounting**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$337,626)	(\$353,060)	(\$343,650)	(\$427,060)
Transfers out	(18,087)	(18,070)	(18,693)	(18,669)
Net	(\$355,713)	(\$371,130)	(\$362,343)	(\$445,729)

- Financial administration, payroll and benefits administration, and human resource functions
- Record, maintain and monitor financial transactions for 30 different funds
- Prepare annual budget for 18 funds
- Prepare bi-weekly payroll for approximately 380 employees
- Prepare financial statements for the annual audit
- Department continues to be down 1 full-time employee from attrition
- · Budgeting for transition and training of replacement for possible retirement of long term employee



# **Proposed Budget 3/31/18**

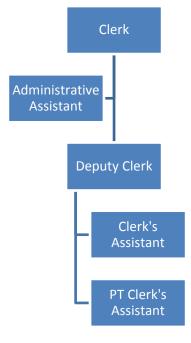
					2017 Estimated	
/	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity:	191 - Accounti	ing				
7	702	Salaries & Wages	258,455.37	267,100.00	260,000.00	318,840.00
7	715	Social Security & Medicare Taxes (FICA)	19,871.16	20,430.00	20,000.00	24,340.00
7	716	Life & Health Insurance	26,672.54	27,980.00	28,200.00	41,360.00
7	716.01	Life & Health Insurance HRA Transfers (active)	4,312.00	4,200.00	4,100.00	4,100.00
7	718.01	Retirement Plans DC	16,716.10	17,090.00	17,090.00	22,310.00
7	719	Other Fringe Benefits	225.00	500.00	500.00	500.00
7	720	Workers Compensation	242.62	260.00	260.00	280.00
7	721	Sick Pay Accrual	3,033.89	5,000.00	4,000.00	4,000.00
7	727	Office Supplies	779.54	1,000.00	1,000.00	1,000.00
8	805	Dues & Subscriptions	1,364.00	1,500.00	1,500.00	1,500.00
8	850	Communications	1,748.55	1,500.00	1,500.00	1,500.00
8	864	Travel Meals Conferences	1,634.95	3,500.00	2,500.00	2,500.00
8	876	Retiree Health Savings	2,500.00	2,500.00	2,500.00	4,330.00
Ç	956	Miscellaneous Expense	70.00	500.00	500.00	500.00
Ġ	999.08	Transfers Out Pension Obligation Bond Debt - A	18,087.14	18,070.00	18,693.00	18,669.00
		Activity Total: 191 - Accounting	\$355,712.86	\$371,130.00	\$362,343.00	\$445,729.00



#### **General Fund - Clerk**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$233,472)	(\$252,150)	(\$252,990)	(\$246,330)
Transfers out	(11,850)	(11,839)	(12,462)	(12,446)
Net	(\$245,322)	(\$263,989)	(\$265,452)	(\$258,776)

- The Clerk is Jan Roncelli, elected in 2004 after serving 8 years on the Board of Trustees
- The major responsibilities and services provided through the Clerk's office are:
  - o Recordkeeping
  - o Passports
  - o FOIA
  - Notary services
  - Voter registration
  - o Elections
  - Lake Boards
- All 4 full-time employees are split 50/50 with Elections; another department supervised by the Clerk



# **Proposed Budget 3/31/18**

2017 Estimated

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 201	.8 Proposed Budge
Activity: 215 - Clerk's	Office				
702	Salaries & Wages	157,082.80	164,160.00	164,160.00	168,590.00
715	Social Security & Medicare Taxes (FICA)	11,411.91	11,980.00	11,980.00	12,250.00
716	Life & Health Insurance	35,093.06	34,040.00	34,500.00	34,340.00
716.01	Life & Health Insurance HRA Transfers (active)	5,026.00	4,800.00	4,800.00	4,800.0
718.01	Retirement Plans DC	6,077.51	6,250.00	6,500.00	6,460.0
719	Other Fringe Benefits	225.00	500.00	500.00	500.0
720	Workers Compensation	292.45	170.00	300.00	140.0
721	Sick Pay Accrual	3,848.37	3,500.00	4,000.00	4,000.0
727	Office Supplies	2,015.82	3,000.00	4,000.00	2,500.0
749	Misc. Operating Supplies	2,591.24	3,000.00	1,500.00	2,500.0
805	Dues & Subscriptions	898.00	1,000.00	1,000.00	1,000.0
815	Consultant Services	0.00	10,000.00	10,000.00	0.0
850	Communications	2,807.91	2,500.00	2,500.00	2,500.0
864	Travel Meals Conferences	2,630.84	3,000.00	3,000.00	3,000.0
876	Retiree Health Savings	1,250.00	1,250.00	1,250.00	1,250.0
900	Printing & Publishing	1,774.33	2,000.00	2,000.00	2,000.0
956	Miscellaneous Expense	446.99	1,000.00	1,000.00	500.0
999.08	Transfers Out Pension Obligation Bond Debt - A	11,850.20	11,839.00	12,462.00	12,446.0
	Activity Total: 215 - Clerk's Office	\$245,322.43	\$263,989.00	\$265,452.00	\$258,776.0



#### Overview

#### **General Fund - Auditing Fees**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$42,300)	(\$40,250)	(\$40,250)	(\$41,000)

- Fees for the annual audit
- Some years are higher if we have to have a separate Single Audit on grants
- All municipalities are required to have an annual audit and submit audited financial statements to the State within 6 months of fiscal year-end

# **Proposed Budget 3/31/18**

2017 Estimated

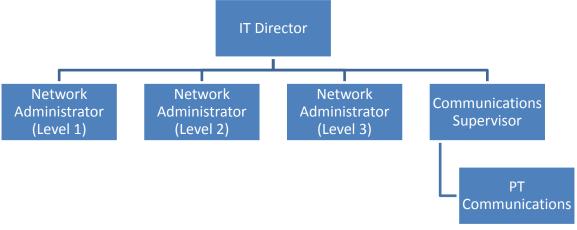
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 223 - Auditing	Fees Audit/Accounting Fees	42.300.00	40,250.00	40,250.00	41.000.00
002	Addit/Accounting rees	72,300.00	40,230.00	40,230.00	41,000.00
	Activity Total: 223 - Auditing Fees	\$42,300.00	\$40,250,00	\$40,250.00	\$41,000.00



#### **General Fund - Information Technology**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$614,841)	(\$637,430)	(\$639,250)	(\$647,500)
Transfers out	(55,509)	(55,456)	(62,311)	(62,231)
Net	(\$670,350)	(\$692,886)	(\$701,561)	(\$709,731)

- Network and system administration (LAN, wireless, servers, computer equipment)
- User support on software and hardware
- Audio and visual systems (projections and displays)
- Communication systems administration (911 system, phones, pagers, radios, security systems)
- Geographic Information Systems (GIS)



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Activity:

**Account Number** 

228 - Information Technology

**Account Description** 

Salaries & Wages

Life & Health Insurance

Retirement Plans DC

Other Fringe Benefits

Workers Compensation

Misc. Operating Supplies

**Dues & Subscriptions** 

Retiree Health Savings

Miscellaneous Expense

Communications Travel Meals Conferences

Repair & Maintenance Supplies

Transfers Out Pension Obligation Bond Debt - A

**Activity Total: 228 - Information Technology** 

Sick Pay Accrual

Office Supplies

Uniforms

Tools

Social Security & Medicare Taxes (FICA)

### **Proposed Budget 3/31/18**

2017 Estimated 2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget 457,080.15 470,560.00 470,560.00 478,630.00 35,379.01 36,010.00 36,010.00 36,570.00 80,561.73 86,280.00 86,800.00 86,850.00 Life & Health Insurance HRA Transfers (active) 12,411.00 12,000.00 12,300.00 12,300.00 8,620.00 8,790.00 7,569.30 8,620.00 337.50 1,000.00 500.00 500.00 4,055.80 4,460.00 4,460.00 4,360.00 5,151.42 5,000.00 7,000.00 5,000.00 547.92 500.00 500.00 500.00 549.78 500.00 500.00 500.00 422.49 500.00 500.00 500.00 37.22 500.00 500.00 500.00 0.00 500.00 0.00 0.00 378.00 500.00 500.00 500.00 6,130.50 6,000.00 6,000.00 6,000.00

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\$701,561.00

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1,000.00

62,231.00

\$709,731.00

54.06

2,500.16

1,675.00

55,508.81

\$670,349.85



#### Overview

#### **General Fund - Board of Review**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$2,584)	(\$2,750)	(\$2,750)	(\$2,750)

- Held in July, December, and March
- 3 board members, appointed by the Township Board of Trustees
- Expenditures are fees to the members, meals, and advertising/printing

# **Proposed Budget 3/31/18**

	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Proposed Budget
Activi	ity: 247 - Board of R	eview				
	703	Fees for Service	1,905.00	2,000.00	2,000.00	2,000.00
	956	Miscellaneous Expense	678.97	750.00	750.00	750.00
		Activity Total: 247 - Board of Review	\$2,583.97	\$2,750.00	\$2,750.00	\$2,750.00



#### Overview

#### **General Fund - Computer Services**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$150,230)	(\$140,000)	(\$150,000)	(\$155,000)

- High-speed internet
- Software upgrades
- Software maintenance agreements
- GIS consulting fees
- The majority of these expenditures are overseen by the IT Director
- Expenditures continue to trend upward due to the expanded use of technology, mobile technology demands, software purchases, upgrades and software maintenance agreements

# **Proposed Budget 3/31/18**

2017 Estimated

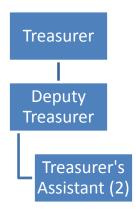
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 248 - Compute	r Services Computer Services	150,229.93	140.000.00	150,000.00	155.000.00
803	Computer Services	150,229.93	140,000.00	150,000.00	155,000.00
	Activity Total: 248 - Computer Services	\$150,229.93	\$140,000.00	\$150,000.00	\$155,000.00



#### **General Fund - Treasurer**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$410,431)	(\$379,790)	(\$406,860)	(\$387,870)
Transfers out	(22,453)	(22,432)	(24,924)	(24,892)
Net	(\$432,884)	(\$402,222)	(\$431,784)	(\$412,762)

- The Treasurer is Brian Kepes; first elected in 2016
- Collect and reconcile payments received
  - Real and personal property taxes
  - Water & Sewer bills
  - o Dog licenses
  - o Other departments fees (permits, passports, FOIA, other fees)
- Invest Township funds for operational cash flow and long-term obligations
- Financial Sustainability Committee formed in 2015
- 2016 is high; it includes a one-time consultant fee for defined benefit plan study



# **Proposed Budget 3/31/18**

2017 Estimated

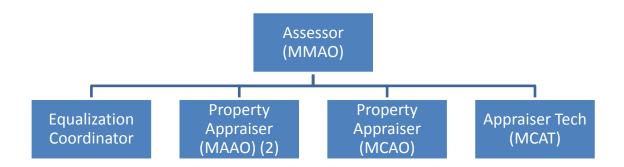
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 20:	18 Proposed Budget
Activity: 253 - Treasu	rer's Office				
702	Salaries & Wages	254,354.68	264,000.00	295,000.00	254,520.00
703	Fees for Service	1,200.00	1,500.00	600.00	1,200.00
715	Social Security & Medicare Taxes (FICA)	18,347.15	18,890.00	22,500.00	18,490.00
716	Life & Health Insurance	41,914.05	47,230.00	40,000.00	46,590.00
716.01	Life & Health Insurance HRA Transfers (active)	6,734.00	7,000.00	7,000.00	7,000.00
718.01	Retirement Plans DC	8,913.84	9,160.00	8,500.00	22,590.00
719	Other Fringe Benefits	225.00	500.00	500.00	500.00
720	Workers Compensation	280.71	260.00	260.00	230.00
721	Sick Pay Accrual	3,766.26	5,500.00	5,000.00	5,000.00
727	Office Supplies	1,937.43	3,000.00	4,000.00	3,500.00
805	Dues & Subscriptions	1,942.80	1,500.00	2,000.00	2,500.00
815	Consultant Services	50,000.00	0.00	0.00	0.00
850	Communications	2,577.89	2,000.00	2,500.00	3,000.00
864	Travel Meals Conferences	2,463.66	3,000.00	2,500.00	4,000.00
876	Retiree Health Savings	3,750.00	3,750.00	4,000.00	6,250.00
900	Printing & Publishing	11,809.04	12,000.00	12,000.00	12,000.00
956	Miscellaneous Expense	214.19	500.00	500.00	500.00
999.08	Transfers Out Pension Obligation Bond Debt - A	22,453.01	22,432.00	24,924.00	24,892.00
	Activity Total: 253 - Treasurer's Office	\$432,883.71	\$402,222.00	\$431,784.00	\$412,762.00



#### **General Fund - Assessor**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$712,916)	(\$734,930)	(\$682,330)	(\$630,220)
Transfers out	(66,112)	(66,049)	(72,280)	(72,188)
Net	(\$779,028)	(\$800,979)	(\$754,610)	(\$702,408)

- Assessment administration
- Assessment administration agreement with Sylvan Lake (expiring June 1, 2019), annual revenue of \$23,100 in the General Fund
- Inspection of properties
- Prepare valuation disclosures and defend assessments before the Michigan Tax Tribunal
- Board of Review three times a year
- Department down 1 full-time employee; not filling at this time



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999.08

Transfers Out Pension Obligation Bond Debt - A

**Activity Total: 257 - Assessor** 

Activity:

### **Proposed Budget 3/31/18**

66,049.00

\$800,979.00

72,280.00

\$754,610.00

72,188.00

\$702,408.00

2017 Estimated **Account Number Account Description** 2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget 257 - Assessor 502,871.79 519,270.00 475,000.00 439,830.00 Salaries & Wages Social Security & Medicare Taxes (FICA) 38,222.29 39,520.00 36,500.00 33,580.00 Life & Health Insurance 119,472.35 123,100.00 112,000.00 103,000.00 716.01 Life & Health Insurance HRA Transfers (active) 19,082.00 18,000.00 18,000.00 15,000.00 718.01 Retirement Plans DC 11,176.36 12,710.00 14,750.00 16,260.00 Other Fringe Benefits 337.50 1,000.00 750.00 500.00 Workers Compensation 2,925.78 2,830.00 2,830.00 1,550.00 Sick Pay Accrual 3,554.21 3,000.00 4,000.00 4,000.00 Office Supplies 946.43 1,000.00 1,000.00 1,000.00 Dues & Subscriptions 2,513.00 2,500.00 2,500.00 2,500.00 2,000.00 1,500.00 Communications 2,764.75 1,500.00 Travel Meals Conferences 1,327.01 1,500.00 4,000.00 2,000.00 Retiree Health Savings 2,500.00 2,500.00 2,500.00 1,827.04 Printing & Publishing 3,822.27 3,500.00 4,000.00 4,000.00 Miscellaneous Expense 1,103.95 500.00 1,000.00 1,000.00 Training Expense 970.00 2,000.00 2,000.00 2,000.00

66,111.61

\$779,028.34



#### Overview

#### **General Fund - Elections**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$287,169)	(\$425,980)	(\$451,450)	(\$258,960)
Transfers out	(11,850)	(11,839)	(12,462)	(12,446)
Net	(\$299,019)	(\$437,819)	(\$463,912)	(\$271,406)

#### <u>Notes</u>

- Anticipate there to be no elections in this budget year
- The expenditures rise and fall with the cycle of elections
- Share employees with the Clerk's department; Elections is a division of the Clerk's office

### **Proposed Budget 3/31/18**

\$437,819.00

\$463,912.00

\$271,406.00

2017 Estimated **Account Number Account Description** 2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget Activity: 262 - Elections 702 217,587.08 236,160.00 253,000.00 186,590.00 Salaries & Wages 703 Fees for Service 0.00 110,000.00 105,000.00 0.00 715 Social Security & Medicare Taxes (FICA) 15,469.61 17,480.00 19,000.00 13,620.00 716 Life & Health Insurance 29,700.38 34,040.00 34,500.00 34,340.00 4,800.00 4,800.00 4,800.00 716.01 Life & Health Insurance HRA Transfers (active) 5,026.00 718.01 Retirement Plans DC 6,077.51 6,250.00 6,500.00 6,460.00 719 Other Fringe Benefits 168.75 250.00 300.00 250.00 720 Workers Compensation 57.13 250.00 100.00 150.00 721 Sick Pay Accrual 3,848.37 3,000.00 4,000.00 4,000.00 727 Office Supplies 512.31 1,000.00 3,000.00 500.00 4,769.44 7,500.00 5,000.00 749 Misc. Operating Supplies 7,500.00 876 Retiree Health Savings 1,250.00 1,250.00 1,250.00 1,250.00 900 Printing & Publishing 2,431.18 1,000.00 1,500.00 1,500.00 940 Rent and Leases 0.00 1,000.00 1,000.00 0.00 956 270.54 2,000.00 10,000.00 500.00 Miscellaneous Expense 999.08 Transfers Out Pension Obligation Bond Debt - A 11,850.20 11,839.00 12,462.00 12,446.00

\$299,018.50

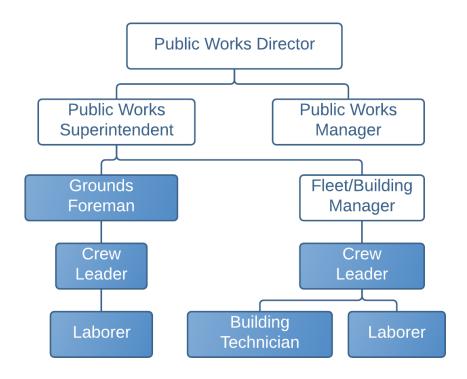
**Activity Total: 262 - Elections** 



#### **General Fund - Buildings & Grounds**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$1,143,455)	(\$1,278,150)	(\$1,229,550)	(\$1,239,290)
Transfers out	(28,066)	(28,040)	(31,778)	(31,738)
Net	(\$1,171,521)	(\$1,306,190)	(\$1,261,328)	(\$1,271,028)

- Employees in this department maintain buildings, other structures, lawn and bed areas, irrigation systems, and parking lots
- Assist with storm cleanups
- Maintain safety paths from spring to fall (reimbursed by Safety Path fund)
- State Highway maintenance and snow removal is budgeted in the Road Fund
- 6 full-time employees (increased by 1 from 2016), and multiple seasonal employees mainly for summer help
- Major projects for this budget:
  - Town Hall outer entry doors
  - Court secured parking



	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 20	18 Proposed Budge
Activity:	265 - Building	s & Grounds				
	702	Salaries & Wages	392,020.29	450,560.00	425,000.00	427,750.00
	715	Social Security & Medicare Taxes (FICA)	30,031.39	34,480.00	32,500.00	32,750.00
	716	Life & Health Insurance	88,224.76	117,070.00	111,000.00	117,820.00
	716.01	Life & Health Insurance HRA Transfers (active)	12,670.00	12,000.00	16,400.00	16,400.00
	718.01	Retirement Plans DC	2,687.02	8,540.00	7,000.00	9,090.00
	719	Other Fringe Benefits	337.50	500.00	1,000.00	500.00
	720	Workers Compensation	8,734.28	10,500.00	8,500.00	8,730.00
	721	Sick Pay Accrual	3,026.18	6,000.00	4,000.00	4,000.00
	741	Uniforms	685.04	1,000.00	3,500.00	1,000.0
	743	Tools	2,509.63	2,500.00	2,500.00	2,500.0
	748	Laundry	603.90	500.00	750.00	750.0
	749	Misc. Operating Supplies	23,476.33	20,000.00	20,000.00	20,000.0
	776	Grounds - R&M Supplies	16,226.78	15,000.00	15,000.00	15,000.0
	777	Buildings - R&M Supplies	47,265.21	50,000.00	50,000.00	50,000.0
	779	Equipment - R&M Supplies	1,075.40	2,500.00	2,500.00	2,500.0
	805	Dues & Subscriptions	209.00	500.00	500.00	500.0
	808	Medical Services	810.00	1,000.00	1,000.00	1,000.0
	850	Communications	13,147.84	11,000.00	10,000.00	11,000.0
	864	Travel Meals Conferences	73.27	1,000.00	500.00	500.0
	876	Retiree Health Savings	2,019.36	5,000.00	4,400.00	5,000.0
	920	Utilities	131,487.15	160,000.00	145,000.00	160,000.0
	934	Building & Grounds - Contracted R&M	362,661.02	365,000.00	365,000.00	349,000.0
	956	Miscellaneous Expense	356.83	500.00	500.00	500.0
	958	Training Expense	3,117.02	3,000.00	3,000.00	3,000.0
	999.08	Transfers Out Pension Obligation Bond Debt - A	28,066.26	28,040.00	31,778.00	31,738.0
		Activity Total: 265 - Buildings & Grounds	\$1,171,521.46	\$1,306,190.00	\$1,261,328.00	\$1,271,028.0



Overview

### **General Fund - Attorney & Legal Fees**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$167,676)	(\$225,000)	(\$200,000)	(\$145,000)

- The Township has contracted with an attorney for general legal counsel
- The Township uses a separate law firm for labor related issues
- Legal costs are allocated to the department or fund they relate to when possible
- The Township's share of legal costs from the 48<sup>th</sup> District Court are reported in that division, not here
- Insurance related claims and lawsuits involving the MMRMA are included with insurance costs, not here

# **Proposed Budget 3/31/18**

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 3	2018 Proposed Budget
Activity: 266 - Attorney	& Legal Fees				
801	Legal Fees	167,675.62	225,000.00	200,000.00	145,000.00
	Activity Total: 266 - Attorney & Legal Fees	\$167,675.62	\$225,000.00	\$200,000.00	\$145,000.00

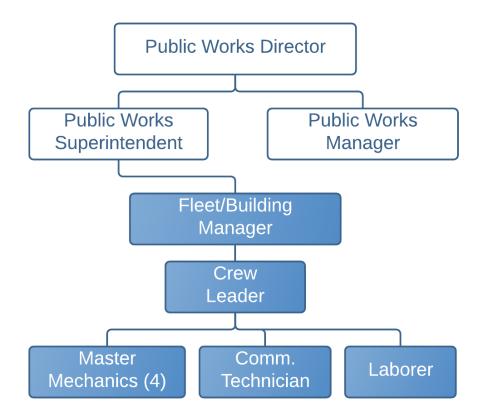


Overview

### **General Fund - Motor Pool**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$866,772)	(\$915,840)	(\$879,700)	(\$881,450)
Transfers out	(60,498)	(60,441)	(67,295)	(67,210)
Net	(\$927,270)	(\$976,281)	(\$946,995)	(\$948,660)

- Responsible for maintaining over 220 vehicles and pieces of equipment
- Light vehicle repair includes patrol cars, inspection vehicles, and grounds equipment
- Heavy vehicle repair includes plow and dump trucks, fire engines and rescues
- Up fitting of patrol vehicles is done both in Motor Pool as well as outsourced
- 8 full-time employees



A	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 201	18 Proposed Budg
Activity:	285 - Motor Po	pol				
7	702	Salaries & Wages	540,993.50	562,880.00	570,000.00	543,870.0
7	715	Social Security & Medicare Taxes (FICA)	40,990.69	43,070.00	43,500.00	41,610.0
7	716	Life & Health Insurance	124,292.37	130,740.00	100,000.00	106,200.0
7	716.01	Life & Health Insurance HRA Transfers (active)	19,600.00	18,500.00	17,700.00	17,700.0
7	718.01	Retirement Plans DC	17,375.34	18,470.00	17,000.00	38,320.0
7	719	Other Fringe Benefits	450.00	500.00	2,000.00	500.0
7	720	Workers Compensation	11,202.43	12,180.00	12,000.00	11,250.
7	721	Sick Pay Accrual	926.17	6,000.00	4,000.00	4,000.
7	741	Uniforms	1,981.97	2,000.00	3,000.00	2,000.
7	743	Tools	9,787.66	18,000.00	18,000.00	16,000.
7	746	Oxygen & Acetylene	304.12	1,000.00	500.00	500.
7	748	Laundry	1,648.41	2,000.00	2,000.00	2,000.
7	749	Misc. Operating Supplies	3,033.27	4,000.00	4,000.00	4,000.
7	779	Equipment - R&M Supplies	5,836.08	4,000.00	4,000.00	4,000.
8	303	Computer Services	3,273.32	3,500.00	3,500.00	3,500.
8	305	Dues & Subscriptions	204.00	1,000.00	500.00	500.
8	308	Medical Services	560.00	500.00	500.00	500.
8	350	Communications	2,199.08	1,500.00	2,000.00	2,000.
8	361	Fuel	22,261.39	40,000.00	28,000.00	30,000.
8	362	Repair Parts	21,516.54	17,000.00	17,000.00	17,000.
8	363	Vehicle Contracted Maintenance	20,057.80	12,000.00	12,000.00	12,000.
8	364	Travel Meals Conferences	2,105.76	2,000.00	2,000.00	2,000.
8	376	Retiree Health Savings	4,711.52	5,000.00	7,000.00	12,500
g	956	Miscellaneous Expense	9,637.39	8,000.00	7,500.00	7,500.
g	958	Training Expense	1,822.50	2,000.00	2,000.00	2,000.
g	999.08	Transfers Out Pension Obligation Bond Debt - A	60,498.36	60,441.00	67,295.00	67,210.
		Activity Total: 285 - Motor Pool	\$927,269.67	\$976,281.00	\$946,995.00	\$948,660.



#### Overview

## <u>General Fund - Central Supplies</u>

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$60,208)	(\$105,000)	(\$90,000)	(\$90,000)

## <u>Notes</u>

• Shared office supplies and postage costs of all of the departments within the General Fund

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 287 - Central Su	pplies				
727	Office Supplies	8,026.90	20,000.00	15,000.00	15,000.00
728	Postage	52,181.53	85,000.00	75,000.00	75,000.00
	Activity Total: 287 - Central Supplies	\$60,208.43	\$105,000.00	\$90,000.00	\$90,000.00



#### Overview

### **General Fund - Unallocated**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$155,072)	(\$271,200)	(\$276,700)	(\$272,200)

- Costs that can't be directly tied to a specific division of the General Fund or benefit the fund as a whole
- Includes
  - Dues and subscriptions
  - o Office equipment maintenance
  - o Bank service charges
  - o The General fund's portion of uncollectible taxes from prior years
- Increase is attributable to the movement of two expenditures previously reported in the I&R fund
  - Mosquito control
  - o Gypsy moth control

				2017 Estimated	
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 299 - Unalloca	ted				
779	Equipment - R&M Supplies	893.10	2,000.00	1,000.00	1,000.00
805	Dues & Subscriptions	15,274.44	15,000.00	15,000.00	15,000.00
809	Engineering	0.00	0.00	5,000.00	1,000.00
830	Bank Service Charges	21,304.32	25,000.00	25,000.00	25,000.00
863	Vehicle Contracted Maintenance	(28,931.06)	5,000.00	5,000.00	5,000.00
933	Office Equipment - Contracted R&M	14,482.33	12,000.00	12,000.00	12,000.00
938	Mosquito Control	193.36	500.00	500.00	500.00
939	Gypsy Moth Control	93,806.00	180,000.00	176,000.00	176,000.00
940	Rent and Leases	975.89	1,200.00	1,200.00	1,200.00
956	Miscellaneous Expense	30,218.31	20,000.00	20,000.00	20,000.00
957	Prior Years' Tax Refunds/Write-offs	6,421.41	10,000.00	15,000.00	15,000.00
959	Recording Fees	434.00	500.00	1,000.00	500.00
	Activity Total: 299 - Unallocated	\$155,072.10	\$271,200.00	\$276,700.00	\$272,200.00



Overview

### **General Fund - Ordinance**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$228,620)	(\$242,310)	(\$242,970)	(\$250,800)
Transfers out	(10,603)	(10,593)	(11,839)	(11,824)
Net	(\$239,223)	(\$252,903)	(\$254,809)	(\$262,624)

- Ensure compliance with codes to maintain property values
- Respond to citizen complaints and other maintenance concerns



2017	Cationatad	
2017	Estimated	

Ac	count Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 201	18 Proposed Budget
Activity:	305 - Ordinance					
70	2	Salaries & Wages	159,599.47	167,850.00	167,850.00	172,930.00
71	5	Social Security & Medicare Taxes (FICA)	11,886.47	12,840.00	12,840.00	13,220.00
71	6	Life & Health Insurance	33,713.38	36,040.00	36,500.00	36,390.00
71	6.01	Life & Health Insurance HRA Transfers (active)	5,733.00	5,300.00	5,500.00	5,500.00
71	8.01	Retirement Plans DC	7,062.12	7,300.00	7,300.00	7,770.00
71	9	Other Fringe Benefits	168.75	500.00	500.00	500.00
72	0	Workers Compensation	896.88	980.00	980.00	990.00
72	1	Sick Pay Accrual	1,492.73	2,000.00	2,000.00	2,000.00
72	7	Office Supplies	328.92	1,000.00	1,000.00	1,000.00
74	9	Misc. Operating Supplies	73.94	500.00	500.00	500.00
80	5	Dues & Subscriptions	120.00	500.00	500.00	500.00
85	0	Communications	3,525.02	3,500.00	3,500.00	3,500.00
86	4	Travel Meals Conferences	385.00	500.00	500.00	500.00
87	6	Retiree Health Savings	2,500.00	2,500.00	2,500.00	2,500.00
95	6	Miscellaneous Expense	0.00	500.00	500.00	500.00
95	8	Training Expense	1,134.50	500.00	500.00	2,500.00
99	9.08	Transfers Out Pension Obligation Bond Debt - A	10,602.81	10,593.00	11,839.00	11,824.00
		Activity Total: 305 - Ordinance	\$239,222.99	\$252,903.00	\$254,809.00	\$262,624.00



Overview

### **General Fund - Planning**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$287,533)	(\$375,670)	(\$317,950)	(\$388,460)
Transfers out	(6,861)	(6,854)	(7,477)	(7,468)
Net	(\$294,394)	(\$382,524)	(\$325,427)	(\$395,928)

- Review plans to comply with Master Plan recommendations and Zoning Ordinance regulations
- Assist the public in understanding land use requirements
- 2016 Added a \$50k line item to cover costs related to Village at Bloomfield redevelopment
- 2017- Added a \$60k line item for scanning backlog of documents



	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 20:	18 Proposed Budge
Activity	: 721 - Planning					
	702	Salaries & Wages	176,642.38	198,920.00	182,000.00	209,230.00
	703	Fees for Service	5,300.00	5,000.00	5,500.00	5,500.00
	715	Social Security & Medicare Taxes (FICA)	14,081.90	15,220.00	14,000.00	15,890.00
	716	Life & Health Insurance	57,465.60	58,950.00	60,000.00	59,510.00
	716.01	Life & Health Insurance HRA Transfers (active)	8,631.00	8,000.00	8,200.00	8,200.00
	718.01	Retirement Plans DC	11,590.20	13,640.00	12,000.00	14,450.00
	719	Other Fringe Benefits	225.00	250.00	250.00	250.00
	720	Workers Compensation	248.92	190.00	250.00	180.00
	721	Sick Pay Accrual	823.82	3,500.00	2,500.00	2,500.00
	727	Office Supplies	1,053.80	1,500.00	1,000.00	1,000.00
	749	Misc. Operating Supplies	34.43	500.00	500.00	500.00
	805	Dues & Subscriptions	1,291.90	1,500.00	1,500.00	1,500.00
	809	Engineering	0.00	0.00	2,500.00	0.00
	815	Consultant Services	2,722.68	60,000.00	20,000.00	60,000.00
	850	Communications	1,103.52	1,000.00	1,000.00	1,000.00
	864	Travel Meals Conferences	831.12	1,000.00	1,000.00	3,000.00
	876	Retiree Health Savings	5,000.16	5,000.00	5,000.00	5,000.00
	900	Printing & Publishing	130.32	500.00	250.00	250.00
	956	Miscellaneous Expense	356.25	1,000.00	500.00	500.00
	999.08	Transfers Out Pension Obligation Bond Debt - A	6,860.64	6,854.00	7,477.00	7,468.00
		Activity Total: 721 - Planning	\$294,393.64	\$382,524.00	\$325,427.00	\$395,928.00



#### Overview

## **General Fund - Zoning Board of Appeals**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$19,940)	(\$17,000)	(\$18,500)	(\$18,500)

## <u>Notes</u>

- Costs associated with ZBA meetings
- ZBA Meetings are held on the second Tuesday of each month at 7:00 PM

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 722 - Zoning Bo	pard of Appeals				
703	Fees for Service	10,250.00	11,000.00	11,000.00	11,000.00
900	Printing & Publishing	3,153.96	2,000.00	2,500.00	2,500.00
956	Miscellaneous Expense	6,536.27	4,000.00	5,000.00	5,000.00
	Activity Total: 722 - Zoning Board of Appeals	\$19,940.23	\$17,000.00	\$18,500.00	\$18,500.00



Overview

### **General Fund - Insurance & Bonds**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$188,252)	(\$275,000)	(\$200,000)	(\$250,000)

### <u>Notes</u>

- The General Fund's portion of auto, liability, and property insurance provided through the MMRMA
- Other smaller policies such as fiduciary liability and storage tank liability

# **Proposed Budget 3/31/18**

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 2	2018 Proposed Budget
Activity: 851 - Insurance	e & Bonds Insurance & Bonds	188,252,42	275,000.00	200,000,00	250,000,00
910	Insurance & bonds	188,252.42	2/5,000.00	200,000.00	250,000.00
	Activity Total: 851 - Insurance & Bonds	\$188,252,42	\$275,000.00	\$200,000,00	\$250,000.00



Overview

### **General Fund - Health Insurance Premium Refund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$94,744	\$95,000	\$-	\$-

- The Township maintains a premium stabilization reserve fund with its healthcare provider, which can be used to help smooth premium increases caused by claims and medical industry trend
- The Township has a fully insured experience-rated plan, meaning healthcare costs are our claims
- The current health care plan is a high deductible consumer driven plan with an integrated health reimbursement account (HRA)

# **Proposed Budget 3/31/18**

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity: 852 - Health 1	ins Premium Refund				
717	Health Insurance Refund	(94,744.12)	(95,000.00)	0.00	0.00
	Activity Total: 852 - Health Ins Premium Refund	(\$94,744,12)	(\$95,000.00)	\$0.00	\$0.00



Overview

## **General Fund - Unallocated Benefits**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$42,131)	(\$28,000)	(\$35,500)	(\$35,500)

## <u>Notes</u>

• Benefits related costs that cannot be tied directly to an employee, group of employees, or division

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Proposed Budget
Activity: 860 - Unallocate	ed Benefits				
716	Life & Health Insurance	17,047.54	0.00	10,000.00	0.00
718	Retirement Plans DB	723.00	1,000.00	1,000.00	1,000.00
719	Other Fringe Benefits	1,411.85	2,000.00	2,000.00	2,000.00
722	Unemployment Insurance	0.00	5,000.00	2,500.00	2,500.00
956	Miscellaneous Expense	22,949.00	20,000.00	20,000.00	30,000.00
	Activity Total: 860 - Unallocated Benefits	\$42,131.39	\$28,000.00	\$35,500.00	\$35,500.00



Overview

### **General Fund - Retiree Benefits**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$497,221)	(\$550,000)	(\$513,300)	(\$523,000)
Transfers out	(571,304)	(571,265)	(525,278)	(524,609)
Net	(\$1,068,525)	(\$1,121,265)	(\$1,038,578)	(\$1,047,609)

- The costs of General fund retirees' medical, dental, vision, and life insurance
- There are currently 3 PPO plans that are retiree only and are closed
- The active employee HRA plan is carried over into retirement for hires before May 1, 2011
- Any hires after May 1, 2011 have a retiree health savings (RHS) plan to take into retirement and do not receive a retiree health care plan

	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Activity:	: 865 - Retiree Be	nefits				
	874	Retiree Health & Life	487,162.29	540,000.00	501,000.00	501,000.00
	874.02	Retiree Health & Life HRA Transfers (retiree)	10,059.00	10,000.00	12,300.00	22,000.00
	999.07	Transfers Out Pension Obligation Bond Debt - R	571,304.16	571,265.00	525,278.00	524,609.00
		Activity Total: 865 - Retiree Benefits	\$1,068,525.45	\$1,121,265.00	\$1,038,578.00	\$1,047,609.00



### Overview

## **General Fund - Capital Outlay**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$307,618)	(\$115,000)	(\$108,000)	(\$203,000)

- Capital outlay is items such as machinery & equipment, vehicles, furniture & fixtures, building improvements, etc.
- Major purchases for this budget year:
  - Replace some security cameras
  - o Portable generator
  - o Replace one admin vehicle
  - Election voting machines

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount 2	2018 Proposed Budget
Activity: 901 - Capital Ou	utlay				
976.00	Building Improvements Capitalize	119,132.01	0.00	0.00	0.00
977.00	Equipment Capitalize	38,100.12	0.00	5,000.00	43,000.00
977.01	Equipment Non - Capitalize	61,668.31	60,000.00	55,000.00	125,000.00
978	Vehicle Purchases	88,718.00	55,000.00	48,000.00	35,000.00
	Activity Total: 901 - Capital Outlay	\$307,618.44	\$115,000.00	\$108,000.00	\$203,000.00



#### Overview

### **General Fund - Transfers Out**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Transfers out	(\$5,900,000)	(\$5,725,000)	(\$5,600,000)	(\$6,350,000)

- The General fund makes annual transfers into the Road fund and Public Safety fund
- Beginning in 2014, the fund began making transfers into the Pension Obligation Bond Debt fund which replaced the DB plan expenditure line item in the budgets
- Please see the page titled Inter-fund Activity for additional details on transfers

						2017 Estimated	
	Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount 2	2018 Proposed Budget
Activity	: 966 - Transfers	Out					
	999.01	Transfers Out Road Fu	ınd	1,250,000.00	1,400,000.00	1,200,000.00	1,575,000.00
	999.02	Transfers Out Public S	afety Fund	4,150,000.00	4,325,000.00	4,400,000.00	4,775,000.00
	999.06	Transfers Out Retiree	Health Care Fund	500,000.00	0.00	0.00	0.00
		Activity T	otal: 966 - Transfers Out	\$5,900,000.00	\$5,725,000.00	\$5,600,000.00	\$6,350,000.00
			EXPENSES Total	\$15,784,231.61	\$16,312,657.00	\$15,992,701.00	\$16,772,677.00
		Fund REVENUE	Total: 101 - General Fund	\$16,450,121.96	\$16,342,833.00	\$16,646,317.00	\$16,799,631.00
		Fund EXPENSE	Total: 101 - General Fund	\$15,784,231.61	\$16,312,657.00	\$15,992,701.00	\$16,772,677.00
		Fund T	otal: 101 - General Fund	\$665,890.35	\$30,176.00	\$653,616.00	\$26,954.00

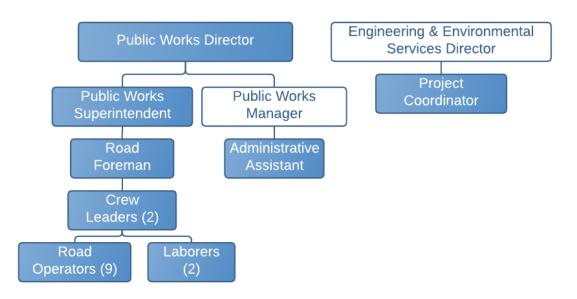


Overview

#### **Road Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$3,170,531	\$3,192,500	\$3,236,000	\$3,308,000
Expenditures	(4,063,729)	(4,288,550)	(4,082,647)	(4,566,170)
Transfers in	1,250,000	1,400,000	1,200,000	1,575,000
Transfers out	(285,652)	(297,844)	(297,845)	(297,464)
Net	\$71,150	\$6,106	\$55,508	\$19,366
Fund Balance	\$2,508,295	\$2,478,400	\$2,563,803	\$2,583,169

- Special Revenue fund
- Current millage is .7027 mills expiring in 2016
- 15.75 Full-time employees in this fund compared to 18.5 in 2008
- Converting the remaining 2 part-time positions to full-time status
- Only Township in the State of Michigan that has its own Road Department
- Maintain 176 miles of subdivision roads, and 37 miles of unpaved gravel roads
- Salt prices at same price as last year; under purchasing consortium
- Major purchases are:
  - Replace street sweeper
  - o Refurbish a road grader
  - o Refurbish a road paver



	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
		, tessure 2 seed spare.	2010 / 100001 / 111100110	2017 / dopted Budget	7 11100110	2010 Troposca Badget
	204 - Road Fund					
REVENU	JES					
Activ	vity: 000 - Revenue	5				
	403	Current Property Taxes	2,390,191.02	2,464,000.00	2,439,000.00	2,512,000.00
	501.03	Federal Grants Other	6,500.00	0.00	0.00	0.00
	627.02	Charges for Services Labor Repayments	29.00	0.00	0.00	0.00
	635	Street Lighting	43,826.92	43,000.00	43,000.00	43,000.00
	673	Sale of Assets	15,646.11	3,000.00	4,000.00	3,000.00
	676.00	Reimbursements General	26,794.80	10,000.00	25,000.00	25,000.00
	677	Road Comm Repayment	607,498.52	607,500.00	668,000.00	668,000.00
	678	MDOT Reimbursements	67,473.75	64,000.00	56,000.00	56,000.00
	694	Other Revenue	12,571.00	1,000.00	1,000.00	1,000.00
	699.03	Transfers In General Fund	1,250,000.00	1,400,000.00	1,200,000.00	1,575,000.00
	099.03	Activity Total: 000 - Revenues				
			\$4,420,531.12	\$4,592,500.00	\$4,436,000.00	\$4,883,000.00
EVDENC	250	REVENUES Total	\$4,420,531.12	\$4,592,500.00	\$4,436,000.00	\$4,883,000.00
EXPENS						
Activ	-					
	702	Salaries & Wages	997,690.15	1,057,300.00	1,025,000.00	1,112,480.00
	715	Social Security & Medicare Taxes (FICA)	75,198.73	80,870.00	78,000.00	85,090.00
	716	Life & Health Insurance	206,570.92	218,900.00	218,000.00	257,010.00
	716.01	Life & Health Insurance HRA Transfers (active)	33,061.00	30,500.00	31,500.00	31,500.00
	717	Health Insurance Refund	(40,365.89)	(41,000.00)	0.00	0.00
	718.01	Retirement Plans DC	20,492.52	22,740.00	21,500.00	30,480.00
	719	Other Fringe Benefits	3,130.76	2,500.00	3,000.00	3,000.00
	720	Workers Compensation	24,295.46	24,260.00	24,000.00	25,610.00
	721	Sick Pay Accrual	9,924.60	12,000.00	12,000.00	12,000.00
	722	Unemployment Insurance	111.93	0.00	0.00	0.00
	727	Office Supplies	1,608.09	2,500.00	2,000.00	2,000.00
	741	Uniforms	7,080.42	7,000.00	7,000.00	7,000.00
			•	•	-	·
	743	Tools	1,326.17	1,500.00	2,500.00	1,500.00
	748	Laundry	2,678.57	2,500.00	2,500.00	2,500.00
	749	Misc. Operating Supplies	12,958.06	9,000.00	11,000.00	11,000.00
	779	Equipment - R&M Supplies	35,370.65	50,000.00	40,000.00	40,000.00
	781	Top Soil & Sod	649.80	2,000.00	1,000.00	1,000.00
	782	Gravel & Slag	41,412.12	65,000.00	45,000.00	45,000.00
	783	Road Chloride	23,617.97	40,000.00	35,000.00	35,000.00
	784	Salt	181,293.04	150,000.00	175,000.00	175,000.00
	785	General Maint. Supplies	13,174.98	20,000.00	16,000.00	20,000.00
	786	Asphalt Patch Materials	169,176.24	150,000.00	150,000.00	150,000.00
	801	Legal Fees	4,562.73	10,000.00	7,500.00	4,000.00
	803	Computer Services	13,895.87	10,000.00	10,000.00	10,000.00
	805	Dues & Subscriptions	956.50	2,000.00	1,500.00	1,500.00
	808	Medical Services	1,295.00	1,500.00	1,500.00	1,500.00
	809	Engineering	53,309.27	70,000.00	60,000.00	60,000.00
					-	
	812	State Highway Landscape Maintenance	203,142.69	177,000.00	200,000.00	200,000.00
	813	HHW Events / Disposal Costs	9,225.90	25,000.00	12,000.00	12,000.00
	814	Paving Contractors	621,285.82	650,000.00	590,000.00	650,000.00
	850	Communications	9,955.80	10,000.00	10,000.00	10,000.00
	861	Fuel	53,001.75	100,000.00	75,000.00	85,000.00
	862	Repair Parts	67,666.54	90,000.00	80,000.00	80,000.00
	863	Vehicle Contracted Maintenance	130,105.69	150,000.00	135,000.00	135,000.00
	864	Travel Meals Conferences	4,323.48	5,000.00	4,000.00	4,000.00
	874	Retiree Health & Life	270,747.19	293,000.00	288,000.00	289,000.00
	874.02	Retiree Health & Life HRA Transfers (retiree)	0.00	0.00	0.00	3,000.00
	876	Retiree Health Savings	5,000.00	5,480.00	5,480.00	10,000.00
	910	Insurance & Bonds	37,625.00	40,000.00	40,000.00	43,000.00
	920	Utilities	140,080.77	150,000.00	150,000.00	150,000.00
	930	Contracted Repairs	11,170.98	20,000.00	20,000.00	20,000.00
			25		-	
	931	Equipment - Contracted R&M	92,099.30	100,000.00	130,000.00	212,000.00

					2017 Estimated	
Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount 20	018 Proposed Budget
933	Office Equipment - Contr	racted R&M	0.00	0.00	1,500.00	1,500.00
934	Building & Grounds - Cor	ntracted R&M	63,162.86	64,000.00	64,000.00	64,000.00
956	Miscellaneous Expense		1,348.67	3,000.00	4,000.00	1,500.00
957	Prior Years' Tax Refunds	/Write-offs	1,059.37	2,000.00	6,000.00	6,000.00
958	Training Expense		1,641.25	3,000.00	3,000.00	3,000.00
977.00	Equipment Capitalize		54,182.66	0.00	5,000.00	0.00
977.01	Equipment Non - Capital	ize	10,610.84	10,000.00	10,000.00	10,000.00
978	Vehicle Purchases		287,845.00	325,000.00	213,000.00	363,000.00
985	Matching Funds		93,972.00	65,000.00	56,167.00	90,000.00
999.07	Transfers Out Pension O	bligation Bond Debt - R	196,463.77	196,278.00	198,771.00	198,517.00
999.08	Transfers Out Pension O	bligation Bond Debt - A	89,188.32	101,566.00	99,074.00	98,947.00
	Act	ivity Total: 446 - Road	\$4,349,381.31	\$4,586,394.00	\$4,380,492.00	\$4,863,634.00
		EXPENSES Total	\$4,349,381.31	\$4,586,394.00	\$4,380,492.00	\$4,863,634.00
	Fund REVENUE	Total: 204 - Road Fund	\$4,420,531.12	\$4,592,500.00	\$4,436,000.00	\$4,883,000.00
	Fund EXPENSE	Total: 204 - Road Fund	\$4,349,381.31	\$4,586,394.00	\$4,380,492.00	\$4,863,634.00
	Fund 1	Total: 204 - Road Fund	\$71,149.81	\$6,106.00	\$55,508.00	\$19,366.00



### Overview

## **Public Safety Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$22,512,159	\$22,832,500	\$22,757,000	\$23,309,500
Expenditures	(22,222,230)	(22,835,773)	(22,878,433)	(23,790,403)
Transfers in	4,150,000	4,325,000	4,400,000	4,775,000
Transfers out	(4,271,684)	(4,267,652)	(4,273,261)	(4,267,805)
Net	\$168,245	\$54,075	\$5,306	\$26,292
Fund Balance	\$13,885,955	\$13,499,050	\$13,891,261	\$13,917,553

- Special Revenue fund
- Police, Dispatch, and Fire
- Currently has 4 millages totaling 6.1075 mills:
  - o 1.9689 mills expiring in 2016
  - o 2.3460 mills expiring in 2022
  - o 1.1122 mills expiring in 2023
  - o 0.6804 mills expiring in 2025
- 152 Full-time employees in this fund, compared to 163 in 2008

2017 Estimated

\$28,084,500.00

**Account Number Account Description** 2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget Fund: 205 - Public Safety **REVENUES Activity:** 000 - Revenues 403 Current Property Taxes 20,774,370.09 21,427,000.00 21,198,000.00 21,852,000.00 501.01 Federal Grants Police 77,976.46 0.00 48,000.00 10,000.00 501.02 Federal Grants Fire 156,558.80 0.00 28,000.00 569 Liquor License Rebates 17,447.65 17,000.00 19,000.00 17,000.00 627.00 Charges for Services Charges for Services 269,260.26 250,000.00 270,000.00 270,000.00 627.02 Charges for Services Labor Repayments 57,797.73 25,000.00 60,000.00 30,000.00 627.06 Charges for Services PBT Revenue 36,416.00 35,000.00 35,000.00 35,000.00 627.08 Charges for Services EMS Transport 969,704.02 1,000,000.00 1,000,000.00 1,000,000.00 Sale of Assets 35,001.62 20,000.00 25,000.00 25,000.00 673 675.01 Contributions Act 302 13,563.96 13,500.00 14,000.00 13,500.00 675.12 Contributions 911 Funds 27,224.42 0.00 12,000.00 12,000.00 675.13 Contributions Animal Welfare 7,623.98 0.00 0.00 0.00 676.02 Reimbursements O.W.I. 51,930.82 40,000.00 40,000.00 40,000.00 694 Other Revenue 17,282.71 5,000.00 8,000.00 5,000.00 4,775,000.00 699.03 Transfers In General Fund 4,150,000.00 4,325,000.00 4,400,000.00 **Activity Total: 000 - Revenues** \$26,662,158.52 \$27,157,500.00 \$27,157,000.00 \$28,084,500.00 \$27,157,000.00

\$26,662,158.52

\$27,157,500.00

**REVENUES Total** 

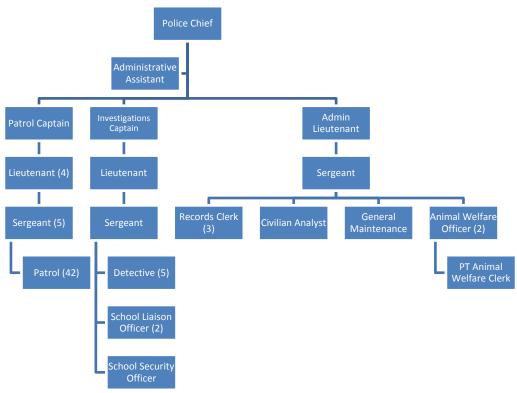


Overview

#### **Public Safety Fund - Police**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$10,547,699)	(\$11,220,020)	(\$11,076,500)	(\$11,600,330)
Transfers out	(2,218,481)	(2,216,388)	(2,218,881)	(2,216,048)
Net	(\$12,766,180)	(\$13,436,408)	(\$13,295,381)	(\$13,816,378)

- Police services include responding to emergency and non-emergency calls, patrol functions such as crime
  prevention activities & neighborhood patrols, traffic enforcement, accident investigations, adult & juvenile
  criminal investigations, narcotics & special investigations, records, fingerprinting, gun registrations, animal
  welfare, and community relations programs
- Agreements with the Bloomfield Hills school district for 1 School Liaison Officer and 1 School Security Officer;
   costs of these officers are shared
- Major purchases:
  - o 5 vehicle replacements
  - 25 Taser replacements



Account Number

Account Description

## **Proposed Budget 3/31/18**

2016 Actual Amount 2017 Adopted Budget

2017 Estimated

Amount 2018 Proposed Budget

**EXPENSES Activity:** 301 - Police 702 Salaries & Wages 6,083,353.34 6,333,900.00 6,250,000.00 6,555,330.00 715 464,200.70 478,000.00 500,080.00 Social Security & Medicare Taxes (FICA) 483,650.00 716 Life & Health Insurance 1,148,951.33 1,276,910.00 1,246,000.00 1,312,360.00 175,000.00 175,000.00 716.01 Life & Health Insurance HRA Transfers (active) 179,501.00 170,000.00 717 Health Insurance Refund (206,389.40)(210,000.00)0.00 0.00 718.01 Retirement Plans DC 102,755.02 121,730.00 121,000.00 134,720.00 719 Other Fringe Benefits 6,825.68 8,000.00 8,000.00 8,000.00 133,157.14 147,330.00 135,000.00 149,840.00 720 Workers Compensation 721 Sick Pay Accrual 82,509.81 115,000.00 90,000.00 100,000.00 727 Office Supplies 11,059.63 16,000.00 12,000.00 12,000.00 741 Uniforms 68,599.18 93,000.00 72,000.00 75,000.00 11,000.00 7,500.00 744 Range Supplies 6,865.04 7,500.00 745 Dog Food & Supplies 4,004.15 2,500.00 4,000.00 4,000.00 9,689.77 12,000.00 12,000.00 12,000.00 749 Misc. Operating Supplies 779 Equipment - R&M Supplies 3,852.54 6,000.00 3,000.00 6,000.00 801 10,508.32 25,000.00 10,000.00 8,000.00 Legal Fees 803 **Computer Services** 85,692.11 85,000.00 85,000.00 95,000.00 Prisoner Care 825.65 1,000.00 1,000.00 1,000.00 804 805 **Dues & Subscriptions** 7,067.57 8,000.00 11,000.00 11,000.00 1,843.00 2,500.00 1,500.00 2,500.00 806 Veterinarian Fees 807 **Employment Consultation** 1,000.00 7,500.00 5,000.00 5,000.00 0.00 808 Medical Services 1,000.00 1,000.00 1,000.00 850 Communications 30,243.11 30,000.00 30,000.00 32,000.00 93,379.11 175,000.00 110,000.00 150,000.00 861 Fuel Repair Parts 67,203.41 100,000.00 70,000.00 70,000.00 862 162,463.21 140,000.00 140,000.00 140,000.00 863 Vehicle Contracted Maintenance 864 Travel Meals Conferences 14,349.37 10,000.00 12,000.00 12,000.00 865 Training - Act 302 Funds 10,696.60 20,000.00 15,000.00 15,000.00 874 Retiree Health & Life 1,394,036.15 1,461,000.00 1,405,000.00 1,412,000.00 874.02 Retiree Health & Life HRA Transfers (retiree) 20,755.00 22,000.00 21,000.00 21,000.00 Retiree Health Savings 20,000.48 25,000.00 22,500.00 27,500.00 876 Printing & Publishing 3,000.00 900 981.56 3,000.00 3,000.00 264,611.00 280,000.00 282,000.00 290,000.00 910 Insurance & Bonds 931 Equipment - Contracted R&M 10,734.32 10,000.00 20,000.00 10,000.00 933 Office Equipment - Contracted R&M 2,331.33 1,000.00 2,000.00 2,000.00 956 10,285.10 5,000.00 15,000.00 5,000.00 Miscellaneous Expense 958 Training Expense 23,952.13 30,000.00 25,000.00 25,000.00 967 Birm / Blmfld Comm Coalition 5,000.00 5,000.00 6,000.00 6,000.00 969.03 Contribution to Operation Traffic Improvement Assn 3,000.00 3,000.00 0.00 0.00 977.00 **Equipment Capitalize** 24,204.82 0.00 10,000.00 13,000.00 977.01 Equipment Non - Capitalize 56,009.46 38,000.00 30,000.00 53,500.00 978 Vehicle Purchases 127,591.00 145,000.00 130,000.00 138,000.00 999.07 Transfers Out Pension Obligation Bond Debt - R 1,488,758.77 1,487,354.00 1,443,114.00 1,441,271.00 999.08 Transfers Out Pension Obligation Bond Debt - A 729,722,57 729,034.00 775,767,00 774,777.00 Activity Total: 301 - Police \$12,766,180.08 \$13,436,408.00 \$13,295,381.00 \$13,816,378.00

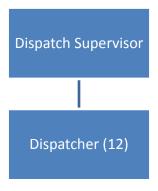


Overview

## **Public Safety Fund - Dispatch**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$1,150,092)	(\$1,206,140)	(\$1,231,300)	(\$1,268,350)
Transfers out	(137,213)	(137,083)	(140,822)	(140,642)
Net	(\$1,287,305)	(\$1,343,223)	(\$1,372,122)	(\$1,408,992)

- Each year the center dispatches nearly 25,000 public safety calls for service for police, fire, and EMS
- Major purchases:
  - o 911 phone system



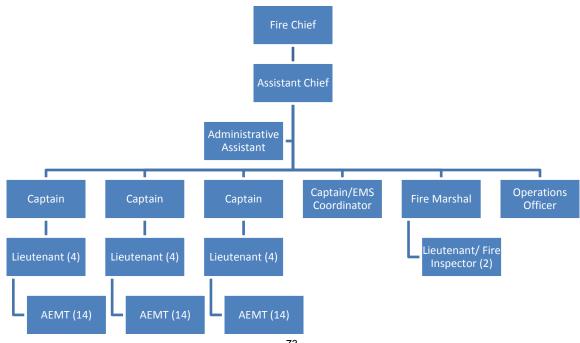
	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 2	018 Proposed Budge
Activity:	325 - Dispatch					
	702	Salaries & Wages	754,934.51	765,790.00	775,000.00	750,830.00
	715	Social Security & Medicare Taxes (FICA)	57,834.82	58,550.00	59,000.00	57,430.00
	716	Life & Health Insurance	211,492.28	227,000.00	185,000.00	161,910.00
	716.01	Life & Health Insurance HRA Transfers (active)	33,481.00	28,500.00	29,000.00	23,000.00
	717	Health Insurance Refund	(20,398.57)	(21,000.00)	0.00	0.00
	718.01	Retirement Plans DC	25,853.35	26,710.00	29,000.00	41,010.00
	719	Other Fringe Benefits	731.25	1,000.00	1,500.00	1,000.00
	720	Workers Compensation	703.30	790.00	800.00	670.00
	721	Sick Pay Accrual	2,214.63	3,000.00	2,000.00	2,000.00
	741	Uniforms	5,200.00	9,000.00	14,000.00	8,000.00
	749	Misc. Operating Supplies	0.00	500.00	500.00	500.00
	803	Computer Services	7,769.76	25,000.00	18,000.00	8,000.00
	850	Communications	3,238.75	2,000.00	3,500.00	3,500.00
	874	Retiree Health & Life	53,280.25	57,000.00	72,500.00	76,000.00
	874.02	Retiree Health & Life HRA Transfers (retiree)	2,898.00	2,800.00	4,000.00	5,500.00
	876	Retiree Health Savings	5,000.00	5,000.00	9,000.00	12,500.00
	956	Miscellaneous Expense	97.00	500.00	2,500.00	500.00
	958.01	Training Expense 911 Funds	2,599.13	0.00	12,000.00	5,000.00
	977.00	Equipment Capitalize	1,950.91	0.00	0.00	110,000.00
	977.01	Equipment Non - Capitalize	1,212.13	14,000.00	14,000.00	1,000.0
	999.07	Transfers Out Pension Obligation Bond Debt - R	82,327.67	82,250.00	79,134.00	79,033.00
	999.08	Transfers Out Pension Obligation Bond Debt - A	54,885.12	54,833.00	61,688.00	61,609.00
		Activity Total: 325 - Dispatch	\$1,287,305.29	\$1,343,223.00	\$1,372,122.00	\$1,408,992.00



### **Public Safety Fund - Fire**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$10,515,234)	(\$10,397,613)	(\$10,520,633)	(\$10,871,723)
Transfers out	(1,915,990)	(1,914,181)	(1,913,558)	(1,911,115)
Net	(\$12,431,224)	(\$12,311,794)	(\$12,434,191)	(\$12,782,838)

- Fire, EMS and Rescue
- All firefighters are paramedics that can perform advanced life support
- In-home fire inspections, smoke detector program, educational classes for residents
- Four fire stations:
  - Central Fire 1155 Exeter (on Township campus)
  - Station 2 1063 Westview
  - Station 3 4151 W. Maple
  - o Station 4 2389 Franklin Rd
- Major purchases:
  - o 4 vehicle replacements
  - Trench drain repair
  - Station 4 parking lot



	ccount Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2010 Business J. Builds
			Lozo / locadi / limodine	2017 Adopted Budget	Amount	2018 Proposed Budge
Activity:	336 - Fire					
-	02	Salaries & Wages	5,756,828.63	5,830,710.00	5,820,000.00	5,865,390.00
	15	Social Security & Medicare Taxes (FICA)	440,267.01	444,900.00	444,000.00	447,460.00
	16	Life & Health Insurance	1,072,758.82	1,169,360.00	1,095,000.00	1,120,980.00
	16.01	Life & Health Insurance HRA Transfers (active)	169,575.00	160,000.00	158,000.00	158,000.00
	17	Health Insurance Refund	(185,163.39)	(195,000.00)	0.00	0.00
	18.01	Retirement Plans DC	214,839.78	244,560.00	250,000.00	288,620.00
	19	Other Fringe Benefits	4,481.66	5,000.00	5,500.00	5,000.00
	20	Workers Compensation	182,964.70	186,450.00	180,000.00	188,140.00
	20 21	Sick Pay Accrual	80,493.72	115,000.00	95,000.00	95,000.00
	27	,	11,826.27	·	•	•
		Office Supplies	•	9,000.00	9,000.00	10,000.00
	41	Uniforms	37,798.45	40,000.00	45,000.00	40,000.00
	43	Tools	4,148.21	2,000.00	2,000.00	2,000.00
	47	Extinguisher Maintenance	3,703.26	4,000.00	4,000.00	4,000.00
	49	Misc. Operating Supplies	11,725.66	10,000.00	10,000.00	10,000.00
	60	Medical Supplies	36,268.29	40,000.00	40,000.00	40,000.0
	76	Grounds - R&M Supplies	1,032.50	1,500.00	1,500.00	1,500.0
7	77	Buildings - R&M Supplies	19,635.10	25,000.00	20,000.00	20,000.0
7	79	Equipment - R&M Supplies	5,677.49	7,000.00	7,000.00	7,000.0
80	01	Legal Fees	549.52	10,000.00	10,000.00	2,000.0
80	03	Computer Services	33,971.84	30,000.00	30,000.00	30,000.0
80	05	Dues & Subscriptions	12,141.90	15,000.00	15,000.00	15,000.0
80	07	Employment Consultation	19,510.43	15,000.00	20,000.00	7,500.0
80	08	Medical Services	1,245.00	2,500.00	2,500.00	2,500.0
8:	13	HHW Events / Disposal Costs	595.80	500.00	500.00	500.0
82	24	Medical Billing Service	42,525.40	50,000.00	50,000.00	50,000.0
8!	50	Communications	31,124.08	18,000.00	18,000.00	18,000.0
86	61	Fuel	46,377.26	75,000.00	60,000.00	65,000.0
86	62	Repair Parts	69,079.38	60,000.00	60,000.00	60,000.0
	63	Vehicle Contracted Maintenance	109,324.29	115,000.00	115,000.00	115,000.0
	64	Travel Meals Conferences	15,832.85	13,000.00	12,000.00	15,000.0
	74	Retiree Health & Life	1,196,301.87	1,297,000.00	1,297,000.00	1,299,000.0
	74.02	Retiree Health & Life HRA Transfers (retiree)	25,459.00	25,000.00	35,000.00	41,000.0
	76	Retiree Health Savings	38,558.08	42,500.00	52,000.00	55,000.0
	10	Insurance & Bonds	77,774.00	90,000.00	74,000.00	85,000.0
	20	Utilities	62,753.60	75,000.00	70,000.00	75,000.0
	31	Equipment - Contracted R&M	34,214.51	30,000.00	30,000.00	30,000.0
	33		163.90	500.00	500.00	500.0
	34	Office Equipment - Contracted R&M	100,750.24	70,000.00	100,000.00	170,000.0
		Building & Grounds - Contracted R&M				
	56	Miscellaneous Expense	8,143.68	4,000.00	13,000.00	7,500.0
	58	Training Expense	48,876.89	35,000.00	35,000.00	35,000.0
	77.00	Equipment Capitalize	179,912.58	0.00	10,000.00	0.0
	77.01	Equipment Non - Capitalize	143,937.30	100,000.00	100,000.00	100,000.0
	78	Vehicle Purchases	222,117.00	0.00	0.00	165,000.0
	91	Principal Payments	107,331.88	110,112.00	110,112.00	112,965.0
99	95	Interest	17,801.23	15,021.00	15,021.00	12,168.0
	99.07	Transfers Out Pension Obligation Bond Debt - R	1,184,395.85	1,183,278.00	1,218,172.00	1,216,617.0
	99.08	Transfers Out Pension Obligation Bond Debt - A	731,593.65	730,903.00	695,386.00	694,498.0



## FY 3/31/18 Budget

## Overview

## **Public Safety Fund - Unallocated**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Expenditures	(\$9,204)	(\$12,000)	(\$50,000)	(\$50,000)

- This represents the Public Safety fund's portion of uncollectible taxes from prior years
- It is considered unallocated because police, dispatch, and fire share the 4 public safety millages; there is not an accurate way to allocate it back between the 3 divisions

# **Proposed Budget 3/31/18**

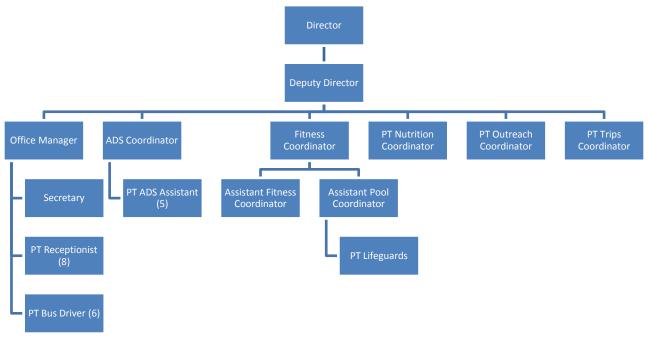
Account Number  Activity: 440 - Unalloca	Account Description		2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount 2	2018 Proposed Budget
957	Prior Years' Tax Refund	ds/Write-offs	9,204.47	12,000.00	50,000.00	50,000.00
	Activity Total: 440 - U	nallocated Public Safety	\$9,204.47	\$12,000.00	\$50,000.00	\$50,000.00
		EXPENSES Total	\$26,493,914.01	\$27,103,425.00	\$27,151,694.00	\$28,058,208.00
	Fund REVENUE	Total: 205 - Public Safety	\$26,662,158.52	\$27,157,500.00	\$27,157,000.00	\$28,084,500.00
	Fund EXPENSE	Total: 205 - Public Safety	\$26,493,914.01	\$27,103,425.00	\$27,151,694.00	\$28,058,208.00
	Fund To	otal: 205 - Public Safety	\$168,244.51	\$54,075.00	\$5,306.00	\$26,292.00



#### **Senior Services**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$1,715,151	\$1,642,000	\$1,640,000	\$1,658,000
Expenditures	(1,526,052)	(1,727,540)	(1,648,590)	(1,742,770)
Transfers out	(23,700)	(11,216)	(14,955)	(14,935)
Net	\$165,399	(\$96,756)	(\$23,545)	(\$99,705)
Fund Balance	\$2,622,443	\$2,455,886	\$2,598,898	\$2,499,193

- Special Revenue fund
- Current millage is .2392 mills expiring in 2023
- The Senior Center was opened in 2009
- Operates 6 days and 69 hours per week
- Hosts 74,000 visits annually
- Services include Adult Day service, Meals on Wheels, Transportation, Minor Home Repair, Medicare Counseling, and Low Vision Support Group
- Activities include Day Trips, various Clubs and Classes, special events, and Fitness classes
- The building, services and programs are 50% funded by the millage and 50% by user fees
- 8 Full-time employees in this fund; 80% of staff are part-time



# **Proposed Budget 3/31/18**

2017 Estimated

					2017 Estimated	
	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Funds 200	8 - Senior Services					
	s - Senior Services					
REVENUES						
Activity	: 000 - Revenues					
	403	Current Property Taxes	813,578.45	838,000.00	830,000.00	854,000.00
	405	SMART Revenue	259,980.51	175,000.00	187,000.00	175,000.00
	406	SMART Transport Fees	10,841.40	14,000.00	12,000.00	15,000.00
	501.03	Federal Grants Other	57,365.02	50,000.00	60,000.00	60,000.00
	501.04	Federal Grants Meals	12,366.34	17,000.00	30,000.00	30,000.00
	610	Program Fees	289,800.40	286,000.00	286,000.00	286,000.00
	611	Travel Fees	42,027.59	50,000.00	50,000.00	50,000.00
			•	•		
	612	Meals on Wheels Fees	38,007.00	40,000.00	30,000.00	35,000.00
	639	Adult Day Services	170,816.00	160,000.00	135,000.00	140,000.00
	673	Sale of Assets	6,500.00	0.00	0.00	0.00
	674	Donations/Fundraising	10,302.50	10,000.00	17,000.00	10,000.00
	694	Other Revenue	3,565.68	2,000.00	3,000.00	3,000.00
		Activity Total: 000 - Revenues	\$1,715,150.89	\$1,642,000.00	\$1,640,000.00	\$1,658,000.00
		REVENUES Total	\$1,715,150.89	\$1,642,000.00	\$1,640,000.00	\$1,658,000.00
EXPENSES						
Activity	: 752 - Senior Ser	vices				
,	702	Salaries & Wages	631,261.56	741,350.00	695,000.00	729,230.00
	704	•	•		90,000.00	•
		Contracted Services	112,278.00	80,000.00	•	110,000.00
	715	Social Security & Medicare Taxes (FICA)	48,081.78	56,710.00	53,000.00	55,800.00
	716	Life & Health Insurance	102,486.19	155,830.00	146,000.00	156,150.00
	716.01	Life & Health Insurance HRA Transfers (active)	16,324.00	20,000.00	21,900.00	21,900.00
	717	Health Insurance Refund	(8,927.24)	(9,200.00)	0.00	0.00
	718.01	Retirement Plans DC	18,996.41	27,660.00	23,000.00	27,410.00
	719	Other Fringe Benefits	337.50	500.00	500.00	500.00
	720	Workers Compensation	5,615.77	6,690.00	6,690.00	6,280.00
	721	Sick Pay Accrual	(78.24)	5,000.00	3,000.00	3,000.00
	722	Unemployment Insurance	5,650.91	0.00	0.00	0.00
	727	Office Supplies	5,603.37	5,000.00	6,000.00	6,000.00
	728	Postage	21,353.78	25,000.00	25,000.00	25,000.00
		•	•	•	•	•
	749	Misc. Operating Supplies	15,709.73	14,000.00	15,000.00	15,000.00
	776	Grounds - R&M Supplies	0.00	1,000.00	1,000.00	1,000.00
	777	Buildings - R&M Supplies	846.42	3,000.00	2,500.00	2,500.00
	779	Equipment - R&M Supplies	2,555.56	2,500.00	2,500.00	2,500.00
	801	Legal Fees	3,703.74	10,000.00	3,000.00	4,000.00
	803	Computer Services	20,684.58	22,000.00	22,000.00	22,000.00
	805	Dues & Subscriptions	2,726.70	2,500.00	3,000.00	3,000.00
	808	Medical Services	405.00	1,000.00	1,000.00	1,000.00
	817.02	Adult Day Services Supplies	2,302.74	2,500.00	2,500.00	2,500.00
	817.03	Adult Day Services Nutrition	10,670.28	10,000.00	10,000.00	10,000.00
	817.04	Adult Day Services Contracted Services	17,094.50	17,500.00	17,500.00	17,500.00
	830	Bank Service Charges	20,070.54	24,000.00	20,000.00	22,000.00
	834	Minor Home Repair Program	53,220.00	60,000.00	60,000.00	60,000.00
	835	Nutrition Program	30,033.60	35,000.00	30,000.00	30,000.00
	850	Communications	8,004.28	5,000.00	5,000.00	5,000.00
	860	Transportation	49,155.58	55,000.00	50,000.00	50,000.00
	861	Fuel	6,084.96	10,000.00	8,000.00	8,000.00
	864	Travel Meals Conferences	3,413.64	5,000.00	5,000.00	5,000.00
	866	Day Trips Extended Travel	18,463.35	30,000.00	30,000.00	30,000.00
	874.02	Retiree Health & Life HRA Transfers (retiree)	0.00	0.00	0.00	1,500.00
	876	Retiree Health Savings	5,000.16	10,000.00	10,000.00	10,000.00
	880		907.97	2,000.00	2,000.00	2,000.00
		Community Promotion				
	900	Printing & Publishing	25,984.23	28,000.00	28,000.00	28,000.00
	910	Insurance & Bonds	13,154.00	15,000.00	13,000.00	15,000.00
	920	Utilities	59,476.83	75,000.00	65,000.00	70,000.00
	931	Equipment - Contracted R&M	3,762.84	8,000.00	8,000.00	8,000.00
	933	Office Equipment - Contracted R&M	78 416.70	500.00	1,500.00	500.00

# **Proposed Budget 3/31/18**

Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount 2	2018 Proposed Budget
934	Building & Grounds	- Contracted R&M	128,735.64	145,000.00	135,000.00	145,000.00
956	Miscellaneous Exper	nse	2,279.59	2,500.00	2,500.00	2,500.00
957	Prior Years' Tax Ref	unds/Write-offs	360.88	2,000.00	3,000.00	3,000.00
977.00	Equipment Capitalize	9	27,003.82	0.00	7,500.00	20,000.00
977.01	Equipment Non - Ca	pitalize	34,839.94	15,000.00	15,000.00	5,000.00
999.07	Transfers Out Pensi	on Obligation Bond Debt - R	11,226.50	0.00	0.00	0.00
999.08	Transfers Out Pensi	on Obligation Bond Debt - A	12,473.89	11,216.00	14,955.00	14,935.00
	Activity T	otal: 752 - Senior Services	\$1,549,751.98	\$1,738,756.00	\$1,663,545.00	\$1,757,705.00
		EXPENSES Total	\$1,549,751.98	\$1,738,756.00	\$1,663,545.00	\$1,757,705.00
	Fund REVENUE	Total: 208 - Senior Services	\$1,715,150.89	\$1,642,000.00	\$1,640,000.00	\$1,658,000.00
	Fund EXPENSE	Total: 208 - Senior Services	\$1,549,751.98	\$1,738,756.00	\$1,663,545.00	\$1,757,705.00
	Fund T	otal: 208 - Senior Services	\$165,398.91	(\$96,756.00)	(\$23,545.00)	(\$99,705.00)

## **Village Police**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$411,943	\$422,000	\$422,000	\$428,000
Expenditures Transfers out	(379,169) (11,850)	(409,650) (11,839)	(362,230) (9,970)	(417,170) (9,957)
Net	\$20,924	\$511	\$49,800	\$873
Fund Balance	\$494,818	\$484,155	\$544,618	\$545,491

- Special Revenue fund
- 2016 special assessment millage is 1.2360
- Bloomfield Village residents pay a special assessment to cover the annual costs of having their own police department that supplements what is already provided by the Township services
- Consists of 1 sergeant and 4 patrol officers

2017 Estimated

**Account Number** 2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget **Account Description** Fund: 217 - Village Police **REVENUES Activity:** 000 - Revenues 403 411,942.52 422,000.00 422,000.00 428,000.00 **Current Property Taxes Activity Total: 000 - Revenues** \$422,000.00 \$422,000.00 \$411,942.52 \$428,000.00 \$422,000.00 \$422,000.00 **REVENUES Total** \$428,000.00 \$411,942.52 **EXPENSES Activity:** 301 - Police 702 Salaries & Wages 315,867.78 323,000.00 303,000.00 330,000.00 715 Social Security & Medicare Taxes (FICA) 24,163.93 24,710.00 23,000.00 25,250.00 716 Life & Health Insurance 3,451.15 3,600.00 3,300.00 3,600.00 300.00 300.00 719 Other Fringe Benefits 281.25 300.00 720 Workers Compensation 7,552.78 7,880.00 7,880.00 7,920.00 Sick Pay Accrual 4,000.00 721 3,347.08 4,000.00 (3,000.00)741 Uniforms 3,750.00 4,000.00 4,000.00 4,000.00 1,172.23 1,000.00 1,200.00 1,200.00 749 Misc. Operating Supplies 850 Communications 1,142.13 1,200.00 1,200.00 1,200.00 Transportation 10,315.66 20,000.00 11,000.00 20,000.00 860 874 Retiree Health & Life 594.00 660.00 550.00 600.00 Insurance & Bonds 3,500.00 3,500.00 910 2,964.00 3,500.00 920 Utilities 2,585.43 3,200.00 2,700.00 3,000.00 91.02 1,000.00 1,000.00 1,000.00 930 Contracted Repairs 956 Miscellaneous Expense 90.00 100.00 100.00 100.00 1,800.00 977.01 Equipment Non - Capitalize 2,500.00 2,500.00 2,500.00 978 Vehicle Purchases 0.00 9,000.00 0.00 9,000.00 999.07 Transfers Out Pension Obligation Bond Debt - R 11,850.20 11,839.00 9,970.00 9,957.00 Activity Total: 301 - Police \$391,018.64 \$421,489.00 \$372,200.00 \$427,127.00 **EXPENSES Total** \$391,018.64 \$421,489.00 \$372,200.00 \$427,127.00 Fund REVENUE Total: 217 - Village Police \$411,942.52 \$422,000.00 \$422,000.00 \$428,000.00 Fund EXPENSE Total: 217 - Village Police \$391,018.64 \$421,489.00 \$372,200.00 \$427,127.00 Fund Total: 217 - Village Police

\$20,923.88

\$511.00

\$49,800.00

\$873.00



## Village Fire

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$120,077	\$120,000	\$131,259	\$121,000
Expenditures	(99,158)	(118,765)	(101,961)	(120,510)
Net	\$20,919	\$1,235	\$29,298	\$490
Fund Balance	\$236,411	\$235,626	\$265,709	\$266,199

- Special Revenue fund
- 2016 special assessment millage is .352
- Bloomfield Village residents pay a special assessment to cover the annual costs of having their own fire department that supplements what is already provided by the Township services
- Consists of a fire chief and volunteer fire fighters

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount 20	18 Proposed Budge
und: 218 - Village Fire REVENUES					
Activity: 000 - Revenue	es				
403	Current Property Taxes	120,076.91	120,000.00	120,000.00	121,000.00
694	Other Revenue	0.00	0.00	11,259.00	0.00
	Activity Total: 000 - Revenues	\$120,076.91	\$120,000.00	\$131,259.00	\$121,000.0
	REVENUES Total	\$120,076.91	\$120,000.00	\$131,259.00	\$121,000.0
EXPENSES					
Activity: 336 - Fire					
702	Salaries & Wages	55,819.02	57,800.00	57,800.00	59,000.0
715	Social Security & Medicare Taxes (FICA)	4,309.66	4,420.00	4,420.00	4,520.0
716	Life & Health Insurance	641.40	700.00	661.00	700.0
719	Other Fringe Benefits	56.25	125.00	60.00	60.0
720	Workers Compensation	1,897.48	1,920.00	1,920.00	1,930.0
721	Sick Pay Accrual	520.78	500.00	500.00	500.0
741	Uniforms	742.03	500.00	750.00	750.0
749	Misc. Operating Supplies	1,668.30	1,500.00	1,500.00	1,500.0
777	Buildings - R&M Supplies	266.39	700.00	700.00	700.0
805	Dues & Subscriptions	74.95	100.00	100.00	100.0
850	Communications	2,302.20	2,000.00	2,750.00	2,750.0
860	Transportation	2,121.84	2,800.00	5,600.00	2,800.0
910	Insurance & Bonds	13,090.10	14,000.00	14,000.00	14,000.0
920	Utilities	2,592.75	3,500.00	3,000.00	3,000.0
930	Contracted Repairs	1,196.03	1,200.00	1,200.00	1,200.0
956	Miscellaneous Expense	2,348.56	2,000.00	2,000.00	2,000.0
977.01	Equipment Non - Capitalize	9,509.86	5,000.00	5,000.00	5,000.0
978	Vehicle Purchases	0.00	20,000.00	0.00	20,000.0
	Activity Total: 336 - Fire	\$99,157.60	\$118,765.00	\$101,961.00	\$120,510.0
	EXPENSES Total	\$99,157.60	\$118,765.00	\$101,961.00	\$120,510.0
	Fund REVENUE Total: 218 - Village Fire	\$120,076.91	\$120,000.00	\$131,259.00	\$121,000.0
	Fund EXPENSE Total: 218 - Village Fire	\$99,157.60	\$118,765.00	\$101,961.00	\$120,510.0
	Fund Total: 218 - Village Fire	\$20,919.31	\$1,235.00	\$29,298.00	\$490.0

## FY 3/31/18 Budget

#### Overview

## **Lake Improvement Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$372,786	\$356,948	\$354,753	\$380,275
Expenditures	(362,043)	(385,637)	(396,817)	(400,923)
Net	\$10,743	(\$28,689)	(\$42,064)	(\$20,648)
- 1-1	4.00.00	4	4440.000	4.0= -00
Fund Balance	\$190,434	\$147,558	\$148,370	\$127,722

- Special Revenue fund
- Residents pay a special assessment to cover the annual expenditures of maintaining their lake
- Reports the annual activity of 8 lake boards:
  - o Island Lake
  - o Upper Long Lake
  - Lower Long Lake
  - o Forest Lake
  - o Meadow Lake
  - o Wabeek Lake
  - o Orange Lake
  - o Gilbert Lake

2017 Estimated

\$354,753.00

\$380,275.00

					2017 Estimated	Estimated	
	Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget	
und: 22	20 - Lake Improveme	ent					
REVENUES	5						
Activity	y: 000 - Revenue	s					
	445.01	Penalty/Interest on Taxes Island Lk	193.71	0.00	0.00	0.00	
	445.02	Penalty/Interest on Taxes Upper Long Lk	128.83	0.00	0.00	0.00	
	445.03	Penalty/Interest on Taxes Lower Long Lk	159.71	0.00	0.00	0.00	
	445.04	Penalty/Interest on Taxes Forest Lk	56.24	0.00	0.00	0.00	
	445.05	Penalty/Interest on Taxes Meadow Lk	27.67	0.00	0.00	0.00	
	445.06	Penalty/Interest on Taxes Wabeek Lk	18.56	0.00	0.00	0.00	
	445.07	Penalty/Interest on Taxes Orange Lk	26.51	0.00	0.00	0.00	
	445.08	Penalty/Interest on Taxes Gilbert Lake	32.10	0.00	0.00	0.00	
	672.01	Assessments Island Lk	64,565.85	64,566.00	64,566.00	64,566.00	
	672.02	Assessments Upper Long Lk	83,520.00	73,090.00	73,090.00	77,454.00	
	672.03	Assessments Lower Long Lk	88,382.09	88,382.00	88,382.00	103,223.00	
	672.04	Assessments Forest Lk	35,009.56	35,010.00	35,010.00	35,010.00	
	672.05	Assessments Meadow Lk	15,240.02	15,240.00	15,240.00	15,240.00	
	672.06	Assessments Wabeek Lk	11,000.27	11,000.00	11,000.00	11,000.00	
	672.07	Assessments Orange Lk	16,800.01	16,800.00	16,800.00	18,500.00	
	672.08	Assessments Gilbert Lake	12,400.00	12,400.00	12,400.00	12,400.00	
	676.03	Reimbursements W Blmfld Reimb Up Long Lk	45,224.83	40,460.00	38,265.00	42,882.00	
		Activity Total: 000 - Revenues	\$372,785.96	\$356,948.00	\$354,753.00	\$380,275.00	

\$372,785.96

\$356,948.00

REVENUES Total

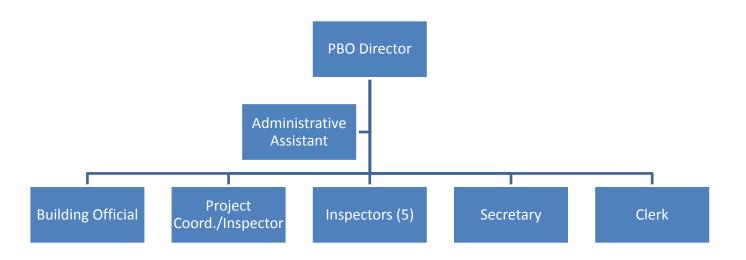
	Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount 20:	18 Proposed Budget
EXPENSES							
Activity:	0285 - Island	Lake					
	831	Contracted Services-Lakes		62,967.90	73,807.00	78,602.00	75,489.00
		Activity Total:	0285 - Island Lake	\$62,967.90	\$73,807.00	\$78,602.00	\$75,489.00
Activity:	0288 - Upper	ong Lake					
	831	Contracted Services-Lakes		106,628.11	113,550.00	113,550.00	120,330.00
		Activity Total: 0288	- Upper Long Lake	\$106,628.11	\$113,550.00	\$113,550.00	\$120,330.00
Activity:	0301 - Lower	ong Lake					
;	831	Contracted Services-Lakes		97,485.00	96,190.00	96,190.00	100,960.00
		Activity Total: 0301	- Lower Long Lake	\$97,485.00	\$96,190.00	\$96,190.00	\$100,960.00
Activity:	0302 - Forest	Lake					
;	831	Contracted Services-Lakes		34,772.00	38,325.00	38,325.00	38,600.00
		Activity Total:	0302 - Forest Lake	\$34,772.00	\$38,325.00	\$38,325.00	\$38,600.00
Activity:	0309 - Meado	v Lake					
;	831	Contracted Services-Lakes		12,741.86	19,150.00	19,150.00	19,400.00
		Activity Total: 03	09 - Meadow Lake	\$12,741.86	\$19,150.00	\$19,150.00	\$19,400.00
Activity:	0332 - Wabee	k Lake					
;	831	Contracted Services-Lakes		11,345.70	10,370.00	14,000.00	10,370.00
		Activity Total: 03	332 - Wabeek Lake	\$11,345.70	\$10,370.00	\$14,000.00	\$10,370.00
Activity:	0395 - Orange	Lake					
;	831	Contracted Services-Lakes		17,692.00	17,775.00	18,000.00	19,304.00
		Activity Total: 0	395 - Orange Lake	\$17,692.00	\$17,775.00	\$18,000.00	\$19,304.00
Activity:	0403 - Gilbert	Lake					
;	831	Contracted Services-Lakes		18,410.18	16,470.00	19,000.00	16,470.00
		Activity Total: 0	0403 - Gilbert Lake	\$18,410.18	\$16,470.00	\$19,000.00	\$16,470.00
			EXPENSES Total	\$362,042.75	\$385,637.00	\$396,817.00	\$400,923.00
		Fund REVENUE Total: 220	- Lake Improvement	\$372,785.96	\$356,948.00	\$354,753.00	\$380,275.00
		Fund EXPENSE Total: 220	- Lake Improvement	\$362,042.75	\$385,637.00	\$396,817.00	\$400,923.00
		Fund Total: 220 - I	Lake Improvement	\$10,743.21	(\$28,689.00)	(\$42,064.00)	(\$20,648.00)



## **Building Inspection Fund**

	Actual 3/31/16	Amended 3/31/17	Estimated 3/31/16	Budget 3/31/17
Revenues	\$1,842,041	\$1,689,500	\$1,757,400	\$1,744,500
Expenditures	(1,372,697)	(1,557,200)	(1,538,220)	(3,268,990)
Transfers out	(130,352)	(130,229)	(128,359)	(128,196)
Net	\$338,992	\$2,071	\$90,821	(\$1,652,686)
Fund Balance	\$2,510,671	\$2,375,198	\$2,601,492	\$948,806

- Special Revenue fund
- 10.5 Full-time employees in this fund
- Process applications for permits and certificates of occupancy
- Review plans for compliance with State building codes
- Conduct inspections for building, mechanical, plumbing, and electrical
- Agreement with Sylvan Lake to perform their inspection activities
- Transferring \$1,800,000 into Retiree Healthcare Trust (\$2.3M liability)
- Major purchases:
  - Tablets and software
  - Scanning backlog of paper files



874

876 910

933

934 940

956

958

Retiree Health & Life

Insurance & Bonds

Rent and Leases

Training Expense

Retiree Health Savings

Miscellaneous Expense

Office Equipment - Contracted R&M

Building & Grounds - Contracted R&M

## **Proposed Budget 3/31/18**

2017 Estimated

2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget **Account Number** Account Description Fund: 249 - Building Inspection **REVENUES Activity:** 000 - Revenues 452.01 983,717,16 910,000.00 900,000.00 900,000.00 Bldg Dept Fees Building Permits 452.02 Bldg Dept Fees Electrical Permits 202,092.00 200,000.00 200,000.00 200,000.00 130,000.00 130,000.00 452.03 Bldg Dept Fees Plumbing Permits 130,335.00 115,000.00 452.04 Bldg Dept Fees HVAC Permits 218,580.00 215,000.00 215,000.00 215,000.00 452.05 Bldg Dept Fees Plan Review 249,093.79 200,000.00 250,000.00 250,000.00 452.06 Bldg Dept Fees Reg/Admin 24,652.92 25,000.00 25,000.00 25,000.00 21,428.17 20,000.00 20,000.00 20,000.00 452.09 Bldg Dept Fees Sylvan Lake Permits 452.10 Bldg Dept Fees Sylvan Lake Plan Review 3,070.00 3,000.00 5,500.00 3,000.00 1,500.00 1,500.00 452.11 Bldg Dept Fees Sylvan Lake Reg/Admin 1,450.00 1,500.00 627.02 Charges for Services Labor Repayments 4,112.49 0.00 500.00 0.00 673 Sale of Assets 3,509.23 0.00 9,900.00 0.00 **Activity Total: 000 - Revenues** \$1,842,040.76 \$1,689,500.00 \$1,757,400.00 \$1,744,500.00 \$1,689,500.00 **REVENUES Total** \$1,842,040.76 \$1,757,400.00 \$1,744,500.00 **EXPENSES Activity:** 371 - Building Inspection 702 Salaries & Wages 673,880.21 686,990.00 687,000.00 710,260.00 704 **Contracted Services** 20,783.75 30,000.00 30,000.00 30,000.00 715 Social Security & Medicare Taxes (FICA) 49,853.52 52,560.00 52,500.00 54,230.00 181,870.00 Life & Health Insurance 164,914.51 174,020.00 178,000.00 716 716.01 Life & Health Insurance HRA Transfers (active) 25,879.00 26,000.00 25,000.00 25,000.00 717 Health Insurance Refund (17,588.73)0.00 0.00 0.00 718.01 Retirement Plans DC 43,118.80 44,410.00 45,000.00 45,410.00 719 Other Fringe Benefits 562.50 750.00 1,250.00 750.00 Workers Compensation 3,313.53 3,470.00 3,470.00 3,470.00 720 Sick Pay Accrual 14.224.61 20,000.00 7,500.00 20,000.00 721 727 Office Supplies 3,678.65 5,000.00 5,000.00 5,000.00 749 Misc. Operating Supplies 7,374.05 3,500.00 3,500.00 3,500.00 801 Legal Fees 1,630.62 2,500.00 12,000.00 25,000.00 803 19,626.22 50,000.00 50,000.00 50,000.00 Computer Services 805 **Dues & Subscriptions** 2,888.80 3,000.00 3,000.00 3,000.00 809 Engineering 0.00 2,500.00 0.00 0.00 Consultant Services 0.00 75,000.00 75,000.00 75,000.00 815 Communications 850 3,665.57 3,500.00 3,500.00 3,500.00 861 9,119.80 15,000.00 12,000.00 14,000.00 15,000.00 15,000.00 12,000.00 863 Vehicle Contracted Maintenance 12,122.79 Travel Meals Conferences 1,978.15 3,000.00 3,000.00 3,000.00 864

77,069.59

12,500.00

11,336.00

91,722.38

50,000.00

65.00

5.54

0.00

67,000.00

12,500.00

13,000.00

50,000.00

75,000.00

2,500.00

1,000.00

0.00

66,000.00

12,500.00

13,000.00

5,000.00

35,000.00

75,000.00

1,000.00

2,000.00

66,000.00

12,500.00

15,000.00

2,500.00

10,000.00

75,000.00

1,000.00

2,000.00

# **Proposed Budget 3/31/18**

Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount	2018 Proposed Budget
977.00	Equipment Capitalize	1,417.45	0.00	0.00	0.00
977.01	Equipment Non - Capitalize	6,290.54	12,000.00	15,000.00	20,000.00
978	Vehicle Purchases	81,264.00	108,000.00	102,000.00	0.00
999.06	Transfers Out Retiree Health Care Fund	0.00	0.00	0.00	1,800,000.00
999.07	Transfers Out Pension Obligation Bond Debt - R	96,672.65	96,581.00	90,973.00	90,857.00
999.08	Transfers Out Pension Obligation Bond Debt - A	33,679.50	33,648.00	37,386.00	37,339.00
	Activity Total: 371 - Building Inspection	\$1,503,049.00	\$1,687,429.00	\$1,666,579.00	\$3,397,186.00
	EXPENSES Total	\$1,503,049.00	\$1,687,429.00	\$1,666,579.00	\$3,397,186.00
	Fund REVENUE Total: 249 - Building Inspection	\$1,842,040.76	\$1,689,500.00	\$1,757,400.00	\$1,744,500.00
	Fund EXPENSE Total: 249 - Building Inspection	\$1,503,049.00	\$1,687,429.00	\$1,666,579.00	\$3,397,186.00
	Fund Total: 249 - Building Inspection	\$338,991.76	\$2,071.00	\$90,821.00	(\$1,652,686.00)





## **Drug Law Enforcement Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$35,894	\$35,000	\$36,000	\$30,000
Expenditures	(83,109)	(60,000)	(60,000)	(60,000)
Net	(\$47,215)	(\$25,000)	(\$24,000)	(\$30,000)
Fund Palanco	¢101 E99	¢1.49.902	¢167 E99	¢127 E00
Fund Balance	\$191,588	\$148,803	\$167,588	\$137,588

## <u>Notes</u>

- Special Revenue fund
- Receives an annual payment of drug forfeiture funds from the State
- There are external restrictions for how or what the funds can be spent on

# **Proposed Budget 3/31/18**

		•	-		
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Estimated Amount 201	8 Proposed Budge
und: 265 - Drug Law Enfo	rcement				
REVENUES					
Activity: 000 - Revenu	ues				
655	Drug Forfeitures	35,894.44	35,000.00	31,000.00	30,000.0
694	Other Revenue	0.00	0.00	5,000.00	0.00
	Activity Total: 000 - Revenues	\$35,894.44	\$35,000.00	\$36,000.00	\$30,000.00
	REVENUES Total	\$35,894.44	\$35,000.00	\$36,000.00	\$30,000.0
EXPENSES					
Activity: 346 - Drug E	nforcement				
956	Miscellaneous Expense	30,857.04	10,000.00	10,000.00	10,000.0
958	Training Expense	7,277.25	10,000.00	10,000.00	10,000.0
977.00	Equipment Capitalize	0.00	20,000.00	20,000.00	20,000.0
977.01	Equipment Non - Capitalize	44,975.00	20,000.00	20,000.00	20,000.0
	Activity Total: 346 - Drug Enforcement	\$83,109.29	\$60,000.00	\$60,000.00	\$60,000.0
	EXPENSES Total	\$83,109.29	\$60,000.00	\$60,000.00	\$60,000.00
	Fund REVENUE Total: 265 - Drug Law Enforcement	\$35,894.44	\$35,000.00	\$36,000.00	\$30,000.0
	Fund EXPENSE Total: 265 - Drug Law Enforcement	\$83,109.29	\$60,000.00	\$60,000.00	\$60,000.00
	Fund Total: 265 - Drug Law Enforcement	(\$47,214.85)	(\$25,000.00)	(\$24,000.00)	(\$30,000.00





## **Safety Path Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues Expenditures	\$1,614,818 (2,372,834)	\$1,665,000 (1,724,600)	\$1,647,000 (1,536,530)	\$1,575,000 (1,571,470)
Transfers out Net	(6,237) (\$764,253)	(\$65,831)	(6,854) \$103,616	(6,845) (\$3,315)
1100	(\$7.61,268)	(\$00,001)	ψ100,010	(\$0,010)
Fund Balance	\$2,891,774	\$2,784,539	\$2,995,390	\$2,992,075

- Special Revenue fund
- Current millage is .4747 mills expiring in 2018
- Funds the construction and maintenance of safety paths
- Currently have over 74 miles with approximately 8 more miles to be constructed per the current master plan
- The Board approved construction of routes that exceed the 2016 millage revenue; the excess will be taken from prior years fund balance

2017 Estimated

\$1,543,384.00

\$103,616.00

\$1,578,315.00

(\$3,315.00)

2016 Actual Amount 2017 Adopted Budget Amount 2018 Proposed Budget **Account Number Account Description** Fund: 296 - Safety Path **REVENUES Activity:** 000 - Revenues 403 1,614,818.11 1,665,000.00 1,647,000.00 1,575,000.00 **Current Property Taxes Activity Total: 000 - Revenues** \$1,614,818.11 \$1,665,000.00 \$1,647,000.00 \$1,575,000.00 \$1,614,818.11 \$1,647,000.00 \$1,575,000.00 **REVENUES Total** \$1,665,000.00 **EXPENSES Activity:** 428 - Safety Paths 702 Salaries & Wages 36,018.96 35,420.00 35,420.00 36,810.00 715 2,623.16 2,710.00 2,810.00 Social Security & Medicare Taxes (FICA) 2,710.00 716 Life & Health Insurance 8,668.88 9,760.00 9,900.00 9,850.00 1,435.00 1,500.00 Life & Health Insurance HRA Transfers (active) 1,300.00 1,500.00 716.01 720 Workers Compensation 0.00 910.00 Sick Pay Accrual 500.00 500.00 721 (274.49)500.00 775 Repair & Maintenance Supplies 329.36 1,000.00 7,500.00 1,000.00 300,000.00 212,085.39 250,000.00 250,000.00 809 Engineering 930 Contracted Repairs 1,963,066.96 1,300,000.00 1,160,000.00 1,200,000.00 932 System - Contracted R&M 67,128.60 68,000.00 60,000.00 60,000.00 956 Miscellaneous Expense 2,584.04 3,000.00 3,000.00 3,000.00 Prior Years' Tax Refunds/Write-offs 2,000.00 6,000.00 6,000.00 957 716.05 978 Vehicle Purchases 78,452.00 0.00 0.00 6,236.95 6,845.00 6,231.00 6,854.00 999.08 Transfers Out Pension Obligation Bond Debt - A **Activity Total: 428 - Safety Paths** \$2,379,070.86 \$1,730,831.00 \$1,543,384.00 \$1,578,315.00 **EXPENSES Total** \$2,379,070.86 \$1,730,831.00 \$1,578,315.00 \$1,543,384.00 Fund REVENUE Total: 296 - Safety Path \$1,614,818.11 \$1,665,000.00 \$1,647,000.00 \$1,575,000.00

\$2,379,070.86

(\$764,252.75)

\$1,730,831.00

(\$65,831.00)

**Fund EXPENSE** 

Total: 296 - Safety Path

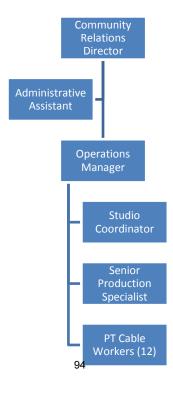
Fund Total: 296 - Safety Path



## **Cable Studio Fund**

	Actual 3/31/15	Adopted 3/31/16	Estimated 3/31/17	Budget 3/31/18
Revenues Expenditures	\$867,484 (980,594)	\$883,150 (1,062,270)	\$865,150 (1,035,290)	\$865,150 (2,383,710)
Transfers out Net	(99,772) (\$212,882)	(58,572) (\$237,692)	(59,818) (\$229,958)	(59,742) (\$1,578,302)
Fund Balance	\$5,535,191	\$5,262,004	\$5,305,233	\$3,726,931

- Special Revenue fund
- Produces over 600 community-based programs annually
- Intergovernmental collaboration with Birmingham Area Cable Board
- Communicate with community through website, newsletters, e-newsletters, local media, social media, and events
- Transferring \$1,300,000 into Retiree Healthcare Trust (\$1.7M liability)
- Major purchases
  - o Fire alarm
  - o Building alarm
  - Security cameras



						2017 Estimated	
	Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budge
Fund: 298	3 - Cable Studio						
REVENUES							
Activity:	000 - Revenues						
	627.07	Charges for Services C	Cable	52,160.00	50,000.00	50,000.00	50,000.00
	673	Sale of Assets		54.56	0.00	0.00	0.00
	675.03	Contributions Franchis	e Fees	103,884.66	105,000.00	105,000.00	105,000.00
	675.05	Contributions PEG Fee	S	465,489.81	477,000.00	465,000.00	465,000.00
	675.08	Contributions BACB		193,068.75	194,950.00	194,950.00	194,950.00
	675.09	Contributions PEG Blm	fld Hills	51,668.90	55,000.00	49,000.00	49,000.00
	694	Other Revenue		1,157.56	1,200.00	1,200.00	1,200.00
		Activi	ty Total: 000 - Revenues	\$867,484.24	\$883,150.00	\$865,150.00	\$865,150.00
			REVENUES Total	\$867,484.24	\$883,150.00	\$865,150.00	\$865,150.00
EXPENSES	. 004 C-bl-						
Activity:		C. L. C. W.		204 220 02	207.670.00	400 000 00	405 240 00
	702	Salaries & Wages		391,329.83	397,670.00	400,000.00	405,310.00
	704	Contracted Services	_	0.00	0.00	800.00	0.00
	715	Social Security & Medi		29,452.12	30,430.00	30,600.00	31,010.00
	716	Life & Health Insurance		71,786.37	75,270.00	76,500.00	76,310.00
	716.01	Life & Health Insurance	e HRA Transfers (active)	11,515.00	11,000.00	11,000.00	11,000.00
	717	Health Insurance Refu	nd	(6,233.10)	(6,400.00)	0.00	0.00
	718.01	Retirement Plans DC		13,912.17	14,190.00	14,190.00	14,480.00
	719	Other Fringe Benefits		900.76	1,200.00	1,200.00	1,200.00
	720	Workers Compensation	n	8,185.07	6,910.00	8,500.00	8,500.00
	721	Sick Pay Accrual		5,140.52	5,000.00	5,000.00	5,000.00
	727	Office Supplies		1,499.81	2,500.00	2,500.00	2,500.00
	749	Misc. Operating Suppli	es	1,231.37	2,500.00	1,500.00	1,500.00
	779	Equipment - R&M Sup	plies	0.00	500.00	500.00	500.00
	801	Legal Fees		2,174.20	2,500.00	2,500.00	2,500.00
	802	Audit/Accounting Fees		6,000.00	6,000.00	6,000.00	6,000.00
	803	Computer Services		17,081.74	18,000.00	18,000.00	18,000.00
	805	Dues & Subscriptions		4,763.00	3,500.00	3,500.00	3,500.00
	813	HHW Events / Disposa	I Costs	136,329.45	136,500.00	134,000.00	145,000.00
	850	Communications		2,206.15	2,000.00	2,000.00	2,000.00
	861	Fuel		430.69	1,000.00	1,000.00	1,000.00
	863	Vehicle Contracted Ma	intenance	2,242.95	2,000.00	2,500.00	2,500.00
	864	Travel Meals Conferen	ces	2,317.94	2,000.00	2,500.00	2,500.00
	874	Retiree Health & Life		9,205.63	10,000.00	10,000.00	9,900.00
	876	Retiree Health Savings	<b>;</b>	5,000.00	5,000.00	5,000.00	5,000.00
	880	Community Promotion		40,528.20	50,000.00	50,000.00	50,000.00
	882	Open House		14,924.56	17,000.00	17,000.00	17,000.00
	910	Insurance & Bonds		5,009.00	6,000.00	5,000.00	6,000.00
	920	Utilities		16,381.28	21,000.00	16,000.00	19,000.00
	931	Equipment - Contracte	d R&M	0.00	500.00	500.00	500.00
	933	Office Equipment - Co		389.52	500.00	500.00	500.00
	934	Building & Grounds - (		30,497.59	25,000.00	25,000.00	25,000.00
	940	Rent and Leases	conducted Rain	115,000.00	125,000.00	115,000.00	115,000.00
				•	·	•	
	956	Miscellaneous Expense		1,125.00	3,000.00	2,000.00	2,000.00
	969.02	Contribution to Operat		10,000.00	20,000.00	20,000.00	13,500.00
	972	Beautification Projects		1,540.90	20,000.00	0.00	0.00
	977.00	Equipment Capitalize		15,321.90	30,000.00	30,000.00	30,000.00
	977.01	Equipment Non - Capit	talize	13,404.74	15,000.00	15,000.00	50,000.00
	999	Transfers Out		41,145.05	0.00	0.00	0.00
	999.06	Transfers Out Retiree		0.00	0.00	0.00	1,300,000.00
	999.07		Obligation Bond Debt - R	33,055.81	33,025.00	31,778.00	31,738.00
	999.08		Obligation Bond Debt - A	25,571.47	25,547.00	28,040.00	28,004.00
		A	ctivity Total: 894 - Cable	\$1,080,366.69	\$1,120,842.00	\$1,095,108.00	\$2,443,452.00
			EXPENSES Total	\$1,080,366.69	\$1,120,842.00	\$1,095,108.00	\$2,443,452.00
		Fund REVENUE	Total: 298 - Cable Studio	\$867,484.24	\$883,150.00	\$865,150.00	\$865,150.00
		Fund EXPENSE	Total: 298 - Cable Studio	95 \$1,080,366.69	\$1,120,842.00	\$1,095,108.00	\$2,443,452.00
		- 11	Total: 298 - Cable Studio	(\$212,882.45)	(\$237,692.00)	(\$229,958.00)	



## **Campus Construction Debt Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$1,613,313	\$1,580,000	\$1,596,000	\$2,025,000
Expenditures	(1,599,685)	(1,576,975)	(1,668,475)	(2,022,751)
Net	\$13,628	\$3,025	(\$72,475)	\$2,249
- 1-1	Å4 400 <b>=</b> 00	44.406.000	4	44.400.000
Fund Balance	\$1,492,789	\$1,496,053	\$1,420,314	\$1,422,563

- Debt Service fund
- 2016 millage is .46 mills, estimated 2017 millage is .57 mills
- This debt is servicing the 2007 major renovation and additions to the Township campus including a new maintenance facility, new central fire station, a new senior center and a major renovation to another fire station
- Debt was refunded in Dec 2016
- Last payment due May 2032

Years Ending	 Principal	 Interest	 Total
3/31/2018	\$ 1,195,000	\$ 824,501	\$ 2,019,501
3/31/2019	\$ 1,065,000	\$ 923,550	\$ 1,988,550
3/31/2020	\$ 1,180,000	\$ 869,250	\$ 2,049,250
3/31/2021	\$ 1,205,000	\$ 809,625	\$ 2,014,625
3/31/2022	\$ 950,000	\$ 755,750	\$ 1,705,750
3/31/2023	\$ 960,000	\$ 708,000	\$ 1,668,000
3/31/2024	\$ 1,070,000	\$ 657,250	\$ 1,727,250
3/31/2025	\$ 1,080,000	\$ 603,500	\$ 1,683,500
3/31/2026	\$ 1,200,000	\$ 546,500	\$ 1,746,500
3/31/2027	\$ 1,265,000	\$ 484,875	\$ 1,749,875
3/31/2028	\$ 1,330,000	\$ 420,000	\$ 1,750,000
3/31/2029	\$ 1,395,000	\$ 351,875	\$ 1,746,875
3/31/2030	\$ 1,470,000	\$ 280,250	\$ 1,750,250
3/31/2031	\$ 1,545,000	\$ 204,875	\$ 1,749,875
3/31/2032	\$ 1,620,000	\$ 125,750	\$ 1,745,750
3/31/2033	\$ 1,705,000	\$ 42,625	\$ 1,747,625
Totals	\$ 20,235,000	\$ 8,608,176	\$ 28,843,176

# **Proposed Budget 3/31/18**

					2017 Estimated	
Account Numb	per Account Desc	ription	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Fund: 301 - Campus Co	onstruction Debt					
REVENUES						
Activity: 000 - Re	venues					
403	Current Prope	arty Tayos	1,612,470.82	1,580,000.00	1,596,000.00	2,025,000.00
	·	•				
694	Other Revenu		842.38	0.00	0.00	0.00
		Activity Total: 000 - Revenues	\$1,613,313.20	\$1,580,000.00	\$1,596,000.00	\$2,025,000.00
		REVENUES Total	\$1,613,313.20	\$1,580,000.00	\$1,596,000.00	\$2,025,000.00
EXPENSES						
Activity: 906 - De	bt Service					
957	Prior Years' T	ax Refunds/Write-offs	709.87	2,000.00	2,500.00	2,500.00
991	Principal Payı	nents	600,000.00	600,000.00	600,000.00	1,195,000.00
995	Interest		998,225.00	974,225.00	974,225.00	824,501.00
996	Paying Agent	Fees	750.00	750.00	750.00	750.00
997	Bond Issue C	osts	0.00	0.00	91,000.00	0.00
	I.	ctivity Total: 906 - Debt Service	\$1,599,684.87	\$1,576,975.00	\$1,668,475.00	\$2,022,751.00
		EXPENSES Total	\$1,599,684.87	\$1,576,975.00	\$1,668,475.00	\$2,022,751.00
	Fund REVENUE To	tal: 301 - Campus Construction Debt	\$1,613,313.20	\$1,580,000.00	\$1,596,000.00	\$2,025,000.00
	Fund EXPENSE To	tal: 301 - Campus Construction Debt	\$1,599,684.87	\$1,576,975.00	\$1,668,475.00	\$2,022,751.00
	Fund Total:	301 - Campus Construction Debt	\$13,628.33	\$3,025.00	(\$72,475.00)	\$2,249.00



## **Pension Obligation Bond Debt Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$221,412	\$221,203	\$222,449	\$222,165
Expenditures	(6,237,195)	(6,231,311)	(6,231,311)	(6,223,354)
Transfers in	6,015,533	6,010,355	6,009,109	6,001,189
Net	(\$250)	\$247	\$247	\$-
Fund Balance	\$2,944	\$3,193	\$3,191	\$3,191

- Debt Service fund
- There is no debt millage
- In 2013, the Township issued bonds for its pension obligations pursuant to State of Michigan Public Act 329 of 2012
- The fund receives transfers in from various other funds that have employee costs
- The fund pays out the annual principal and interest that comes due

Years Ending	Principal	_	Interest		Total
3/31/2018	\$ 3,335,000	\$	2,888,104	\$	6,223,104
3/31/2019	\$ 3,395,000	\$	2,822,587	\$	6,217,587
3/31/2020	\$ 3,470,000	\$	2,739,080	\$	6,209,080
3/31/2021	\$ 3,560,000	\$	2,637,406	\$	6,197,406
3/31/2022	\$ 3,670,000	\$	2,520,382	\$	6,190,382
3/31/2023	\$ 3,795,000	\$	2,389,859	\$	6,184,859
3/31/2024	\$ 3,935,000	\$	2,246,004	\$	6,181,004
3/31/2025	\$ 4,085,000	\$	2,087,723	\$	6,172,723
3/31/2026	\$ 4,255,000	\$	1,941,166	\$	6,196,166
3/31/2027	\$ 4,435,000	\$	1,724,634	\$	6,159,634
3/31/2028	\$ 4,630,000	\$	1,519,012	\$	6,149,012
3/31/2029	\$ 4,845,000	\$	1,296,979	\$	6,141,979
3/31/2030	\$ 5,075,000	\$	1,045,405	\$	6,120,405
3/31/2031	\$ 5,350,000	\$	765,493	\$	6,115,493
3/31/2032	\$ 5,640,000	\$	470,412	\$ _	6,110,412
3/31/2033	\$ 5,940,000	\$	159,489	\$ _	6,099,489
Totals	\$ 69,415,000	\$	29,253,735	\$	98,668,735

						2017 EStillated	
	Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount 20	018 Proposed Budge
und: 3	351 - Pension Obligati	on Bond Debt					
REVENU	ES						
Activ	ity: 000 - Revenue	es .					
	694	Other Revenue		221,411.54	221,203.00	222,449.00	222,165.00
	699.02	Transfers In Cable		58,627.28	58,572.00	59,818.00	59,742.00
	699.03	Transfers In General Fun	d	875,043.40	874,717.00	859,761.00	858,417.00
	699.04	Transfers In Road Fund		285,652.09	297,844.00	297,845.00	297,464.00
	699.05	Transfers In Public Safet	y Fund	4,271,683.63	4,267,652.00	4,273,261.00	4,267,805.00
	699.06	Transfers In Senior Servi	ces Fund	23,700.39	11,216.00	14,955.00	14,935.00
	699.07	Transfers In Village Polic	e	11,850.20	11,839.00	9,970.00	9,957.00
	699.08	Transfers In Building Ins	pection Fund	130,352.15	130,229.00	128,359.00	128,196.00
	699.09	Transfers In Safety Path	Fund	6,236.95	6,231.00	6,854.00	6,845.00
	699.11	Transfers In Water & Sev	ver Fund	352,387.40	352,055.00	358,286.00	357,828.00
		Activity	Total: 000 - Revenues	\$6,236,945.03	\$6,231,558.00	\$6,231,558.00	\$6,223,354.00
			REVENUES Total	\$6,236,945.03	\$6,231,558.00	\$6,231,558.00	\$6,223,354.0
EXPENSE	ES						
Activ	rity: 906 - Debt Ser	vice					
	991	Principal Payments		3,270,000.00	3,295,000.00	3,295,000.00	3,335,000.00
	995	Interest		2,966,945.00	2,936,061.00	2,936,061.00	2,888,104.0
	996	Paying Agent Fees		250.00	250.00	250.00	250.0
		Activity Tot	al: 906 - Debt Service	\$6,237,195.00	\$6,231,311.00	\$6,231,311.00	\$6,223,354.00
			EXPENSES Total	\$6,237,195.00	\$6,231,311.00	\$6,231,311.00	\$6,223,354.00
	Fund RE	EVENUE Total: 351 - Pens	ion Obligation Bond Debt	\$6,236,945.03	\$6,231,558.00	\$6,231,558.00	\$6,223,354.0
	Fund EX	(PENSE Total: 351 - Pens	ion Obligation Bond Debt	\$6,237,195.00	\$6,231,311.00	\$6,231,311.00	\$6,223,354.00
	F	Fund Total: 351 - Pension	Obligation Bond Debt	(\$249.97)	\$247.00	\$247.00	\$0.00



## **Library Debt Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$1,680,643	\$1,665,000	\$1,666,000	\$1,677,000
Expenditures	(1,646,241)	(1,662,050)	(1,662,550)	(1,676,588)
Net	\$34,402	\$2,950	\$3,450	\$412
Fund Balance	\$1,694,235	\$1,698,190	\$1,697,685	\$1,698,097

- Debt Service fund
- 2016 millage is .48 mills, estimated 2017 millage is .47 mills
- This debt is servicing the 2004 renovation and addition to the Library building
- The debt is shown on the Township's financials because we issued the bonds in our name, it is backed by the full faith and credit of the Township, and the Library is a component unit of the Township
- Last payment due May 2024

Years Ending	_	Principal	_	Interest	_	Total
3/31/2018	\$	1,415,000	\$	258,988	\$	1,673,988
3/31/2019	\$	1,450,000	\$	235,687	\$	1,685,687
3/31/2020	\$	1,485,000	\$	208,150	\$	1,693,150
3/31/2021	\$	1,530,000	\$	178,000	\$	1,708,000
3/31/2022	\$	1,560,000	\$	147,100	\$	1,707,100
3/31/2023	\$	1,595,000	\$	115,550	\$	1,710,550
3/31/2024	\$	1,635,000	\$	75,075	\$	1,710,075
3/31/2025	\$	1,685,000	\$	25,275	\$	1,710,275
Totals	\$	12,355,000	\$	1,243,825	\$	13,598,825

# **Proposed Budget 3/31/18**

				2017 Estillateu	
Account Number	Account Description	2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Fund: 371 - Library Debt					
REVENUES					
Activity: 000 - Reve	nues				
403	Current Property Taxes	1,679,748.86	1,665,000.00	1,666,000.00	1,677,000.00
694	Other Revenue	894.49	0.00	0.00	0.00
	Activity Total: 000 - Revenues	\$1,680,643.35	\$1,665,000.00	\$1,666,000.00	\$1,677,000.00
	REVENUES Total	\$1,680,643.35	\$1,665,000.00	\$1,666,000.00	\$1,677,000.00
EXPENSES					
Activity: 906 - Debt	Service				
957	Prior Years' Tax Refunds/Write-offs	753.66	2,000.00	2,500.00	2,500.00
991	Principal Payments	1,345,000.00	1,380,000.00	1,380,000.00	1,415,000.00
995	Interest	300,387.50	279,950.00	279,950.00	258,988.00
996	Paying Agent Fees	100.00	100.00	100.00	100.00
	Activity Total: 906 - Debt Service	\$1,646,241.16	\$1,662,050.00	\$1,662,550.00	\$1,676,588.00
	EXPENSES Total	\$1,646,241.16	\$1,662,050.00	\$1,662,550.00	\$1,676,588.00
	Fund REVENUE Total: 371 - Library Debt	\$1,680,643.35	\$1,665,000.00	\$1,666,000.00	\$1,677,000.00
	Fund EXPENSE Total: 371 - Library Debt	\$1,646,241.16	\$1,662,050.00	\$1,662,550.00	\$1,676,588.00
	Fund Total: 371 - Library Debt	\$34,402.19	\$2,950.00	\$3,450.00	\$412.00



## **Special Assessment Debt Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$703,547	\$625,000	\$754,000	\$470,000
Expenditures	(399,128)	(493,075)	(528,301)	(541,056)
Net	\$304,419	\$131,925	\$225,699	(\$71,056)
Fund Dalanca	¢2.642.400	¢2 404 796	¢2.000.100	¢2 707 0F2
Fund Balance	\$2,642,409	\$2,491,786	\$2,868,108	\$2,797,052

#### <u>Notes</u>

- Debt Service fund
- The fund collects special assessments from properties within special assessment districts (SAD's)
- There is no debt millage
- Currently, there are 11 Road SAD's in the fund:
  - o 404- Knob Hill
  - o 405- Thorncrest
  - o 406- Wabeek 5&6
  - o 407- Hickory Heights & Eastover
  - o 408- Carillon Hills
  - o 409- Echo Park
  - o 411- Kentmoor Rd
  - o 412- Dell Rose Gardens
  - o 413- Concord Green
  - o 414- Palmer Woods Estates
  - o 415- Hickory Grove Hills

# **Proposed Budget 3/31/18**

					2017 Estillated	
Account Num	ber Account Desci	iption	2016 Actual Amount	2017 Adopted Budget	Amount 20	)18 Proposed Budget
Fund: 852 - Special As	sessment Debt					
REVENUES						
Activity: 000 - Re	evenues					
664	Interest Earni	ngs	159,718.92	125,000.00	170,000.00	350,000.00
672	Assessments		543,827.95	500,000.00	584,000.00	120,000.00
		Activity Total: 000 - Revenues	\$703,546.87	\$625,000.00	\$754,000.00	\$470,000.00
		REVENUES Total	\$703,546.87	\$625,000.00	\$754,000.00	\$470,000.00
EXPENSES						
Activity: 906 - De	ebt Service					
991	Principal Payn	nents	275,000.00	360,000.00	385,000.00	400,000.00
995	Interest		122,878.33	131,825.00	141,551.00	139,306.00
996	Paying Agent	Fees	1,250.00	1,250.00	1,750.00	1,750.00
	A	ctivity Total: 906 - Debt Service	\$399,128.33	\$493,075.00	\$528,301.00	\$541,056.00
		EXPENSES Total	\$399,128.33	\$493,075.00	\$528,301.00	\$541,056.00
	Fund REVENUE T	otal: 852 - Special Assessment Debt	\$703,546.87	\$625,000.00	\$754,000.00	\$470,000.00
	Fund EXPENSE T	otal: 852 - Special Assessment Debt	\$399,128.33	\$493,075.00	\$528,301.00	\$541,056.00
	Fund Total:	852 - Special Assessment Debt	\$304,418.54	\$131,925.00	\$225,699.00	(\$71,056.00)





## **Drain At Large Fund**

	Actual 3/31/16	Adopted 3/31/17	Estimated 3/31/17	Budget 3/31/18
Revenues	\$1,310,113	\$1,130,000	\$1,145,000	\$480,000
Expenditures	(1,156,802)	(1,125,226)	(974,726)	(977,899)
Net	\$153,311	\$4,774	\$170,274	(\$497,899)
Fund Balance	\$740,582	\$719,573	\$910,856	\$412,957
i dila balance	7770,302	7/13,3/3	7510,050	7712,337

#### <u>Notes</u>

- Debt Service fund
- 2016 millage is .33 mills, estimated 2017 millage is .14 mills
- Debt being paid from this fund includes:
  - o Franklin Subwatershed last payment due March 2025
  - o CSO Drain Series 2010 last payment due March 2031
- New for 2018- estimated annual debt costs of Dan Devine Drain at \$202k last payment due April 2027
- Estimated one-time cost of \$500k for Hamlin Drain to be paid from prior year fund balances in lieu of financing

# **Proposed Budget 3/31/18**

						2017 EStillated	
	Account Number	Account Description		2016 Actual Amount	2017 Adopted Budget	Amount	2018 Proposed Budget
Fund: 87	0 - Drain-At-Large						
REVENUES							
Activity	: 000 - Revenues						
	403	Current Property Tax	es	1,310,113.20	1,130,000.00	1,145,000.00	480,000.00
		Activ	rity Total: 000 - Revenues	\$1,310,113.20	\$1,130,000.00	\$1,145,000.00	\$480,000.00
			REVENUES Total	\$1,310,113.20	\$1,130,000.00	\$1,145,000.00	\$480,000.00
EXPENSES							
Activity	: 906 - Debt Servi	ce					
	956	Miscellaneous Expen	se	0.00	0.00	0.00	500,000.00
	957	Prior Years' Tax Refu	nds/Write-offs	583.63	3,000.00	2,500.00	2,500.00
	991	Principal Payments		994,634.48	967,965.00	817,965.00	291,983.00
	995	Interest		159,942.55	152,561.00	152,561.00	181,716.00
	996	Paying Agent Fees		1,641.08	1,700.00	1,700.00	1,700.00
		Activity	Total: 906 - Debt Service	\$1,156,801.74	\$1,125,226.00	\$974,726.00	\$977,899.00
			EXPENSES Total	\$1,156,801.74	\$1,125,226.00	\$974,726.00	\$977,899.00
		Fund REVENUE	Total: 870 - Drain-At-Large	\$1,310,113.20	\$1,130,000.00	\$1,145,000.00	\$480,000.00
		Fund EXPENSE	Total: 870 - Drain-At-Large	\$1,156,801.74	\$1,125,226.00	\$974,726.00	\$977,899.00
		Fund To	otal: 870 - Drain-At-Large	\$153,311.46	\$4,774.00	\$170,274.00	(\$497,899.00)





### **Elected Officials**

Leo Savoie Supervisor <u>Isavoie@bloomfieldtwp.org</u>

Janet Roncelli Clerk jroncelli@bloomfieldtwp.org

Brian Kepes Treasurer <u>bekepes@bloomfieldtwp.org</u>

**Trustees** 

Neal Barnett Trustee <a href="mailto:nbarnett@bloomfieldtwp.org">nbarnett@bloomfieldtwp.org</a>

David Buckley Trustee <u>dbuckley@bloomfieldtwp.org</u>

Michael Schostak Trustee <u>mschostak@bloomfieldtwp.org</u>

Dani Walsh Trustee <u>dwalsh@bloomfieldtwp.org</u>

#### **Administration**

Darrin Kraatz Assessor dkraatz@bloomfieldtwp.org

Greg Kowalski Community Relations/Cable Director <u>gkowalski@bloomfieldtwp.org</u>

Wayne Domine Engineering & Environmental Director <u>wdomine@bloomfieldtwp.org</u>

Jason Theis Finance Director jtheis@bloomfieldtwp.org

Dave Piche' Fire Chief <u>dpiche@bloomfieldtwp.org</u>

Gayle Sadler Information Technology Director <u>gsadler@bloomfieldtwp.org</u>

Patricia Voelker Planning, Building & Ordinance Director <a href="mailto:pvoelker@bloomfieldtwp.org">pvoelker@bloomfieldtwp.org</a>

Geof Gaudard Police Chief ggaudard@bloomfieldtwp.org

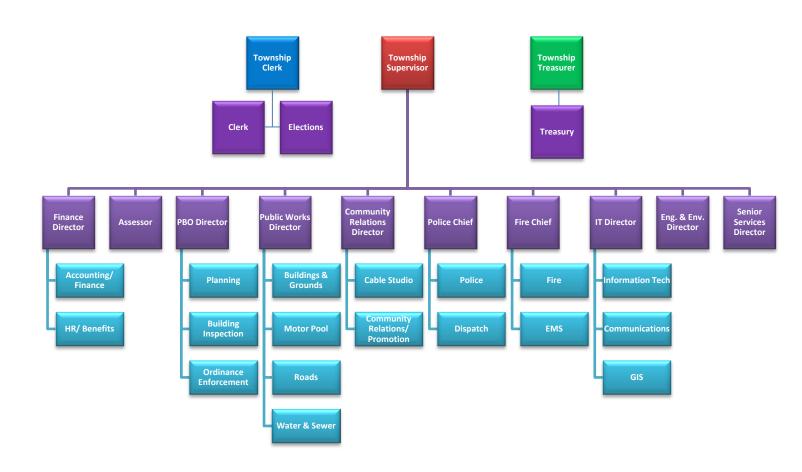
Tom Trice Public Works Director <u>ttrice@bloomfieldtwp.org</u>

Christine Tvaroha Senior Services Director <a href="mailto:ctvaroha@bloomfieldtwp.org">ctvaroha@bloomfieldtwp.org</a>



## **Township Organization Chart**

## **Township Board of Trustees**





## **Fund Balance History**

### **Combined Operating Funds History\***

	Actual March 31	Estimated Nov 30
2016	28,577,234	5,853,035
2015	27,671,951	5,255,588
2014	27,300,029	4,623,699
2013	27,113,101	6,391,086
2012	26,524,548	6,028,362
2011	26,044,171	6,511,930
2010	22,228,127	4,763,387
2009	22,104,642	6,025,118
2008	21,534,517	6,146,389
2007	18,546,869	6,066,753
2006	15,003,420	185,509
2005	13,677,134	(1,914,588)
2004	11,260,550	(3,174,806)
2003	8,557,349	(4,978,018)
2002	11,126,210	(1,882,520)

<sup>\*</sup>General Fund, Road Fund, Public Safety Fund

The fiscal year end is March 31. The audited financial statements report fund balances as of this date. All of the Township millages are on the winter tax bill, which is collected from December through February. Therefore, fund balances are at their highest point as of March 31 each year. The Township must use these collections to operate from April through November. The comparisons above show fund balance at the high point (March 31), and at the low point (November 30). This should be taken into consideration when evaluating fund balance levels.



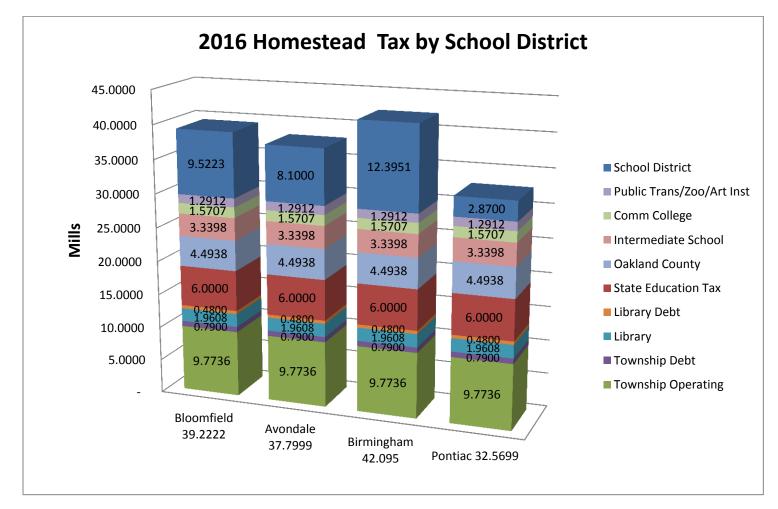
## **SEV and Taxable Values History**

Year	SEV	Change +(-)	TV	Change +(-)
2016	*4,497,242,280	8.51%	*3,470,928,740	3.17%
2015	4,144,531,220	11.68%	3,364,207,210	4.04%
2014	3,710,998,170	9.50%	3,233,497,150	2.43%
2013	3,389,125,929	4.78%	3,156,898,881	2.50%
2012	3,234,551,639	0.66%	3,079,769,930	(2.03%)
2011	3,213,298,128	(7.31%)	3,143,677,326	(7.22%)
2010	3,466,680,805	(15.64%)	3,388,280,525	(12.53%)
2009	4,109,471,150	(8.53%)	3,873,573,210	(1.90%)
2008	4,492,697,926	(4.07%)	3,948,607,046	0.71%
2007	4,683,390,959	4.09%	3,920,844,269	5.04%
2006	4,499,512,770	3.23%	3,732,890,160	5.67%
2005	4,358,828,420	4.79%	3,532,544,875	4.45%
2004	4,159,677,030	3.87%	3,382,063,196	4.52%
2003	4,004,847,390	4.97%	3,235,899,258	3.87%
2002	3,815,310,890	8.54%	3,115,252,278	5.52%
2008 thru 2012	(1,448,839,320)	(30.94%)	(841,074,339)	(21.45%)

<sup>\*</sup>At time of budget document preparation



## **Allocation of 2016 Property Tax**



% of annual taxes that go to Township Operations:

Bloomfield – 24.92% Avondale – 25.86% Birmingham – 23.22% Pontiac – 30.01%