



Bloomfield Township
P.O. Box 489 4200 Telegraph Road
Bloomfield Township, MI 48303-0489
Phone (248) 433-7715 ■ Fax: 433-7729
Inspection Request: www.bsaonline.com
Website: <http://www.bloomfieldtp.org>

Fence Permit Application Instructions

Application Process

All fence installations require a Permit and shall comply with the Township Zoning Ordinance Chapter 42, Sec. 5.7.

Any proposed fence that fails to meet Ordinance requirements may apply through the Township Planning Division for possible review and approval by the Zoning Board of Appeals.

Prior to making application for an Ordinance Permit, the applicant shall contact the Planning Division at 248-433-7795 or planning_dept@bloomfieldtp.org to determine if an application before the Zoning Board of Appeals is required.

If a fence is required to go to Zoning Board of Appeals for a variance, a permit application will not be accepted until the Zoning Board of Appeals has approved the fence.

Fence Application Checklist

- Completed Building Permit application (include Zoning Board of Appeals date)
- Subdivision Association comments
- 3 copies of the detailed fence specification with dimensions
- 3 copies of a site plan with site plan showing proposed fence location.
- Indicate whether the fence is for dog containment or not.
- If for dog containment, the site plan should include setbacks from the property lines.

Pool Fence Application Checklist

All pool fence installations shall meet the requirements listed above and also comply with the Township General Ordinance Chapter 10, Article VIII. – Swimming Pools, Section 10-228. Additional details required for pool fencing:

1. Pool fences shall comply with the 2015 International Swimming Pool and Spa Code Section 305 Barrier requirements.
2. Indicate all doors entering into pool area will be alarmed with 2015 ISPSC Section 305.4 code compliant alarms.
3. Provide specification for all gate components.

All pool fences shall still require HOA comments and meet the standards for dog containment if required.

Fences for Dog Containment

All fences for dog containment must be setback from the property lines according to the Zoning Ordinance. A minimum of 16 feet from side lot lines and 25 feet from a rear lot line. This applies to regular and invisible fences. Invisible fences may continue around the front of the house to complete the circuit as long as they are within 5 feet of the house.



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Fence Permit Application Instructions – 2

Any proposed dog containment fence that does not meet the setback requirements must apply to the Zoning Board of Appeals for a variance.

Standard fences used for dog containment that meet with all setback requirements are still required to get Zoning Board of Appeals approval as well as apply for an Ordinance permit. (Township Code of Ordinances Chapter 8, Sec. 8-26).

Invisible fences for dog containment that comply with all setback requirements do not need to go to Zoning Board of Appeals and only require an Ordinance permit.

Once a fence permit has been issued and the fence has been installed, a final inspection is then required.

Fee Information – Application and Permit Fees

Ordinance Permit - Fence or Dog Containment	\$30.00 Plan Review + \$120.00 Permit Fee
Building Permit - Pool Fence	\$30.00 Plan Review + \$120.00 Permit Fee

Application # _____

Application Date _____



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Permit # _____

Issue Date _____

APPLICATION FOR RESIDENTIAL BUILDING PERMIT

Check if this is for an Ordinance Permit

To the Township Building Official: The undersigned hereby applies for a permit to build, construct, remodel, and occupy, or to install according to the following statement and further agrees to maintain the property, while under construction, in accordance with all the Codes of the Charter Township of Bloomfield.

Property Owner: _____ Phone: _____ Fax: _____

E-mail: _____ Address: _____

City: _____ State: _____ Zip: _____

Builder: _____ Contact: _____ Phone: _____

Fax: _____ Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Architect: _____ Phone: _____

E-mail: _____ Fax: _____

Lot No.: _____ Subdivision: _____ Sidwell # (19) _____

Building Site Address: _____ Construction Cost: \$ _____

ZBA variance required? Yes No Date ZBA variance granted: _____

Subdivision Association Comments? Yes No Submit copy of HOA approval or disapproval

Check one:

New Home Addition Remodel Demolition Fence Retaining Walls

Roofs/Siding/Windows Driveway Accessory Structure Pool Other _____

Provide Brief Project Description: _____

(If this is for a play structure or accessory structure, contact the Ordinance Division at (248) 594-2845 for a list of permit and screening requirements.)

Must include (3) sets of folded plans, site plans and/or scope of work, DRAWN TO SCALE.
Application fees are due at the time of submittal. For fees and plans review checklists, visit <https://bloomfieldtwp.org/Resources/Forms/Building-Division.aspx>



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APPLICATION FOR RESIDENTIAL BUILDING PERMIT - 2

STATE OF MICHIGAN REQUIRED INFORMATION (Provide copies of licenses)

Builder's License # _____ Expiration Date: _____

Federal employer I.D. # or reason for exemption: _____

Worker's Comp. Insurance carrier or reason for exemption: _____

MESC Employer # or reason for exemption: _____

Property identified by address at site? Yes No

Does property contain: Wetlands, floodplain or natural features? Yes No

Does this project contain hazardous material, etc? Yes No

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

"Section 23a of the Michigan Construction Code Act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are able to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

Signature of Applicant _____ Date: _____

Property Owner:

*During the course of this project a variety of inspections will take place on each of the associated permits, including **final** inspections upon completion. Occasionally, contractors/homeowners overlook the scheduling of final **building, electrical, mechanical, and plumbing** inspections when work is completed. The permits then remain open and ultimately **expire**, which may cause unnecessary difficulties for the permit holder/homeowner. The Building Division would like to help you bring your project to a successful completion. To ensure the scheduling of necessary inspections, please work closely with your contractor.*

Signature of Owner _____ Date: _____

Office Use Only

Registration Fees: _____ Application Fee: _____

Plan Review Fee: _____ Permit Fee: _____ Square Ft including garage: _____

Issued/Approved by: _____ Date: _____