

## The Charter Township of Bloomfield, MI

### Job Description

<b>Classification Title</b>	Crossing Guard
<b>Job Code</b>	
<b>FLSA Status</b>	Non-Exempt
<b>Pay Grade</b>	PT 108

#### GENERAL SUMMARY

A part-time employee to work as a school crossing guard for 30 minutes in the morning and 30 minutes in the afternoon ensuring that students safely cross the street at specific school crossing locations. Work is performed on days school is in session.

#### ESSENTIAL DUTIES & RESPONSIBILITIES

*The intent of this job description is to provide a representative summary of the major duties and responsibilities performed by incumbents of this job. Employees may be requested to perform job-related tasks other than those specifically presented in this description.*

- Safely direct and assist students and pedestrians crossing designated school routes.
- Halt vehicular traffic as needed using standard safety equipment (i.e. hand-held "STOP" sign, vests, cones).
- Maintain visibility and presence to ensure an orderly and safe crossing environment.
- Communicate clearly with students, parents and motorists regarding crossing procedures.
- Be dependable and meet acceptable attendance requirements at all times.

#### MINIMUM ENTRANCE QUALIFICATIONS

- Must be 18 years old
- High School diploma or GED.
- Must possess the ability to safely perform the job functions of a School Crossing Guard.
- Must provide fingerprints and have an acceptable criminal history record.
- Must successfully complete a pre-employment physical and drug screen prior to hire.

#### Licenses or Certifications

None.

#### OTHER JOB REQUIREMENTS

None.

#### PREFERRED QUALIFICATIONS

None.

**COMPETENCIES FOR SUCCESSFUL PERFORMANCE OF JOB DUTIES****Ability to:**

- Stand and walk outdoors in all types of weather conditions wearing the appropriate safety gear.
- Stop traffic by holding a stop sign over head.
- Be punctual and reliable.

**WORK ENVIRONMENT/CONDITIONS**

*The work environment and exposures described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

<b>Work Environment</b>	<b>Seldom or Never</b>	<b>Sometimes or Occasionally</b>	<b>Frequently or Often</b>
Office or similar indoor environment	X		
Outdoor environment			X
Street environment (near moving traffic)			X
Construction site		X	
Confined space	X		
Vehicle		X	
Warehouse environment	X		
Shop environment	X		
<b>Exposures</b>	<b>Seldom or Never</b>	<b>Sometimes or Occasionally</b>	<b>Frequently or Often</b>
Individuals who are rude or irate		X	
Individuals with known violent backgrounds		X	
Extreme cold ( <i>below 32 degrees</i> )			X
Extreme heat ( <i>above 100 degrees</i> )		X	
Communicable diseases		X	
Moving mechanical parts	X		
Fumes or airborne particles		X	
Toxic or caustic chemicals or substances	X		
Loud noises ( <i>85+ decibels</i> )			X

**PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

**Classification Title:** Crossing Guard

Medium Work - Exerting up to 35 pounds of force occasionally, up to 20 pounds of force frequently, and/or up to 20 pounds of force constantly having to move objects.

<b>Date created:</b>	08/19/2025
<b>Dates revised:</b>	