

Application # _____



Bloomfield Township
P.O. Box 489
4200 Telegraph
Bloomfield Hills, MI 48303-0489
Phone (248) 433-7715 Fax: 433-7729

Permit # _____

Application Date _____

Inspection Requests: www.bsaonline.com
Website: <http://www.bloomfieldtp.org>

Issue Date _____

APPLICATION FOR COMMERCIAL BUILDING PERMIT

The undersigned hereby applies for a permit to build, construct, remodel, and occupy, or to install according to the following statement and further agrees to maintain the property, while under construction, in accordance with all Township Ordinances.

Please print or type

Building site address: _____ Zoned: _____

Sidwell # (19) _____ Lot/Subdivision: _____

Owner _____ Phone () _____

Address: _____ City: _____

State: _____ Zip: _____

Tenant: _____ Phone () _____

Address: _____ City: _____

State: _____ Zip: _____

Architect: _____ Phone () _____

Email: _____ (Architect must sign Architect Certification form)

Contractor: _____ Contact: _____

Phone () _____ Fax () _____

E-mail: _____ Address: _____

City: _____ State: _____ Zip: _____

Description of Work _____

Type of Construction: _____ Estimated cost: _____

New Building Addition Alteration (Interior) Alteration (Exterior) Demolition Other _____

Change of Use: **Yes** **No**
(May require parking calculations)

Change of Tenancy: **Yes** **No**

Proposed Use: _____ Previous Use: _____



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APPLICATION FOR COMMERCIAL BUILDING PERMIT - 2

Type of Building:

- Church, Religious Restaurant Office/Bank/Professional Industrial
 Service Station Tanks, Towers School/Educational/Library Store, Mercantile
 Other _____

Indicate the items to be reviewed:

- Building Electrical Fire Alarm/Suppression Mechanical
 Plumbing Water & Sewer Foundation

Zoning Board of Appeals? Yes No Date granted _____

Design Review Board? Yes No Date granted _____

Planning Commission? Yes No Date granted _____

Soil Erosion Installed? Yes No Permit # _____

Oakland County ROW Permit? Yes No Permit # _____

Property identified by address at site? Yes No

Does the property contain: Wetlands, floodplain or natural features? Yes No

Does the structure to be removed contain hazardous material, etc? Yes No

A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED.

"Section 23a of the State construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines."

Signature of Applicant: _____ Date: _____

Application Fee \$ _____ Registration fee: \$ _____ Square footage: _____

Plan Review fee: \$ _____ Building Permit fee: \$ _____

Approved by: _____ Date: _____

APPLICATION FOR COMMERCIAL BUILDING PERMIT - 3

ARCHITECT OR ENGINEER CERTIFICATION

I, _____, architect or engineer certifies that the construction drawings that are submitted to the Building Division for permit are duplicates of those approved by the Bloomfield Township Board of Trustees and/or other Township Boards as applicable.

All revisions submitted for review must be detailed below and clearly identified on the drawings through the use of "revision clouds." The revised plans shall indicate the date of the revision.

Signature of architect and date

Revisions shall be itemized by sheet number and description, including materials, as listed below:

Address of property: _____

-
1. _____

 2. _____

 3. _____

 4. _____

 5. _____

 6. _____



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DEMOLITIONS

APPLICATION PROCESS

All demolition applications must be submitted to the Building Division for review. A building permit is required for all partial (exterior and interior) or total demolitions. Where applicable, soil erosion control must be installed for all exterior demolitions prior to issuance of the demolition permit.

TOTAL Demolition –

- 1 Completed Residential Application (provide licenses) or Commercial Building Application
 - Check box for Fire Department Training on Application
 - Homeowner to sign or provide signed contract
- 2 3 sets of site plan (5 for commercial) showing the elevation of the finished first floor for structure being demolished. A tree preservation survey is required to be included on the site plan as required by ORDINANCE NO. 42-514
 - Plans must not exceed 24" x 36"
- 3 Detroit Edison wrecking clearance letter
- 4 Consumers Energy gas service retirement letter
- 5 Well abandonment requires a copy of Oakland County Health Department Well Abandonment permit and Oakland County's approval. An existing well may remain upon written request. See note on page 2.
- 6 Provide proof (receipt) that the septic system has been pumped and filled.
 - A site inspection maybe required.
- 7 Provide proof (receipt) that the air conditioning unit has been recaptured.
- 8 Call the Department of Public Works at 248-594-2800 to schedule an appointment to remove the water meter and to shut the water off.
- 9 Obtain plumbing permit for water and sewer disconnect permit with approved inspection.

REQUIRED INSPECTIONS:

Site inspection prior to permit being issued
Foundation removal/open hole
Final Grade

Water & Sewer Permit inspections are as follows:

Water disconnection
Sanitary cap (may be mechanically or chemically sealed)

RESTORATION

A \$500 cash bond is required to be posted by the permit applicant upon issuance of the demolition permit.

All exterior demolitions must be graded within five (5) business days from permit issuance and restored with permanent vegetation within the nearest growing season. Exceptions are made when a building permit for new construction has been applied for on the same site.

All restoration of property must be in compliance with the Bloomfield Township Property Maintenance Ordinance until new construction commences.

Demolitions

NOTE – If an application for a new construction permit has been applied for by the time the demolition is ready to issue, a swimming pool may remain contingent upon the maintenance of a 4' fence around the pool per the code requirements. When the principal structure is removed, no other accessory structures shall be allowed to remain on a site without approval.

Existing wells are required to be abandoned properly and approved through Oakland County Health Department. An existing well may remain upon written request by the property owner with County approval. Clarify intended use, means to protect well from damage, contamination and acceptance of full responsibility of the well throughout all phases of construction.

LICENSING REQUIREMENTS

Demolition Permit: applicant must be one of the following:

- Property Owner
- Licensed Builder
- Maintenance and Alteration Demolition Contractor

Water & Sewer Permit: applicant must be one of the following:

- Licensed Master Plumber
- Excavator/Sewer Contractor with a \$10,000 Bloomfield Township Surety Bond (see bond form for excavator/contractor requirements)

PARTIAL DEMOLITION – Please submit the following items for review:

Residential Demolition

- 1 Completed Residential Building Application
- 2 Three sets of plans: showing existing and proposed, certified site plan, foundation plan, building elevations (exterior additions/alterations), floor plan, sequence of demolition. Clarity of proposed work is essential. Be specific.
- 3 A tree preservation survey is required to be included on the site plan as required by Ordinance No. 42-5.14
- 4 \$250.00 Residential Application Fee

Commercial Demolition

- 1 Completed Commercial Building Application w/Architect Certification Form
- 2 Five sets of: sealed plans and site plans (site plans required for exterior alterations)
- 3 A tree preservation survey is required to be included on the site plan as required by Ordinance No. 42-5.14
- 4 \$500.00 Commercial Application Fee

Partial Demolition inspections vary according to individual job specifics



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SURETY BOND

KNOW ALL MEN BY THESE PRESENTS: That we _____
 _____ As principal, and _____

As sureties, are held and firmly bound unto the Township of Bloomfield, Oakland County, Michigan, a Municipal Corporation, in the sum of Ten Thousand (\$10,000) Dollars, lawful money of the United States of America, to be paid to said Township of Bloomfield Township, Oakland County, Michigan, or to its certain attorney or assignee, to which payment will and truly to be made, we bind ourselves, our heirs, executors, administrators or assigns, and each and every one of them firmly by these presents.

Sealed with our seals, dated the _____ day of _____, 20__.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, WHEREAS: the above bonded
 _____ has on this _____ day of _____, 20__

Applied to and received a license as Sewer Builder in connection with the installation of public or private sanitary sewer systems in said Township.

Now, therefore, if the said _____ shall honestly and faithfully perform and discharge all the singular obligations and requirements under the Michigan State Plumbing Code, or any amendment thereto, in the manner and time set forth in said Code governing construction of connections to sanitary and storm sewer systems, and also indemnify and hold harmless said Township of Bloomfield, and Township board of said Township of Bloomfield from all claims, damages, suits, and actions of any kind and description, on account of any act, or omission, or negligence of said obligors in carrying out said provisions of said Code whether resulting from the use of improper materials, faulty construction, or failing to properly protect said work, or in properly providing for the safety of their employees, or in any other way and will fully and in each and every particular job, carry out and perform each and every agreement and obligation in said Code, or any amendments thereto, then this obligation to be void, otherwise to remain in full force and effect.

SIGNED, SEALED & DELIVERED in presence of:

Please print names under Signature line

 Witness

 Insurance Company

 Witness

 Excavation Company

Expiration Date:
December 31, 20__
 Driver's License # _____

 Contact Person

 Address

Excavator/Company Owner
 Signature of Excavation Owner

 Telephone Number

(X) _____



Bloomfield Township

**Building Department
Schedule of Building Permit Fees**

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7715

Building Permit **Effective date: July 1, 2021**

Residential:

New, Addition, Alterations	\$0.90 sq. ft.
Demolition	\$300.00
Soil Fill, Removal (includes \$140 Engineering fee)	\$245.00
Paving, Driveway	\$120.00
Temporary or Full certificate of occupancy	\$25.00

Commercial:

New, Addition, Alterations	\$0.75 sq. ft.
Shell only	\$0.45 sq. ft.
Interior “build-out”	\$0.30 sq. ft.
Demolition	\$500.00
Soil Fill, Removal (includes \$210 Engineering fee)	\$780.00
Certificate of Occupancy (includes \$50 Fire fee)	\$100.00
Change of Occupancy (includes \$150 Fire fee)	\$500.00

Sign – wall or ground each	\$100.00
Foundation only	\$200.00
Accessory Building, Swimming pools, decks	\$0.40 sq. ft.
Minimum permit fee	\$120.00

Partial inspection	\$50.00
Re-inspection fee	\$75.00

Builders Registration & Administration fee (annual)	\$30.00
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Plus consultant review fee pursuant to Code of Ordinances Section 2-111 to 117 (if applicable)



Bloomfield Township
Building Department
Schedule of Plan Review Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7715

Effective date: July 1, 2021

Application fee: (due with application)

Residential New, Addition, Alteration, Demolition	\$250.00
Accessory Building	\$250.00
Commercial New, Addition, Alteration, Demolition	\$500.00
Online application fee	\$2.00

Plan Review:

Residence New, Addition, Alterations	\$0.15 sq. ft.
Commercial New, Addition, Alterations	\$0.15 sq. ft.
Plus Electrical, Mechanical or Plumbing plan review each	\$50.00
Plus Fire Department plan review (Fire Marshal)	\$85.00

See Fire Alarm/Fire Suppression application for additional fees

Plus consultant review fee pursuant to Code of Ordinances Section 2-111 to 117 (if applicable)

Site/Certificate grade review	\$200.00
Decks, fences, pools, signs, and others minor projects (due with application)	\$30.00

Revision fee after plans have been approved	\$75.00
Revision fee (at 3 rd review request)	\$100.00
Special Engineering Review Deposit (if applicable)	\$300.00 Minimum

Builders Registration and Administration fee (annual)	\$30.00
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Other Township Department Review Fees – The applicant shall be responsible for additional review fees from other Township Departments/Divisions, including but not limited to Engineering and Environmental Services, Fire, Public Services or Ordinance, if applicable.



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Permit # _____

APPLICATION FOR PERMIT

Issue Date _____

ELECTRIC

PLUMBING

SEWER

Address of job _____

Lot # _____ Sub. _____ Section _____

Applicant _____ Phone _____

Email _____ Fax _____

Address _____ City _____ State _____ Zip _____

Property Owner _____ Phone _____

New Building Addition Remodeling Repairs Replacement Other _____

Electrical: Plans required on site for all projects that has a issued building permit with electrical work.

Mechanical: A/C condenser location (**No Front Yard**): Roof top (requires screening & roof plan)

Rear Yard Side Yard (requires screening & site plan) Number of units _____

Mech. Equipment Type Hydronic Forced Air Boiler Number of units _____

Mechanical classifications 1 2 3 4 5 6 7 8 9 10

Generators: See Generator Application Process.

Sewer Contractors: A current ten thousand dollar (\$10,000) surety bond must be posted on a Township form (copies not acceptable). Bonds expire at end of each calendar year.

Number of Inspections requested _____

Work Description _____

Zoning Board of Appeals required for work being performed ? **YES / NO** Date granted: _____

STATE OF MICHIGAN REQUIRED INFORMATION: (Must provide copies of licenses)

License Number _____ Issued by _____ Exp. Date _____

Federal Employer ID number or reason for exemption _____

Workers Comp Insurance Carrier or reason for exemption _____

MESC Employer number or reason for exemption _____

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Signature of Applicant _____ Date _____



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REQUEST FOR WATER AND/OR SEWER SERVICES

Owner Name _____

Service Address _____

Phone _____ Fax _____

Email _____

The property is currently served by: Public Water Public Sewer None

Property Use: Residential Commercial

Has an application for a Building Permit been or will be submitted? Yes No

If so, the building activity on the property will be permitted for:

New construction Addition/Expansion Re-development

Other _____

Water Service Request: Yes No

Identify the size of water service: 1-in. 1 1/2-in. 2-in. ____ in.

Identify the size of water meter 1-in. 1 1/2-in. 2-in. ____ in.

Identify size of secondary meter (optional) 1-in. 1 1/2-in. 2-in. ____ in.

Identify size of the fire protection line (commercial): 2-in. 4-in. 6-in. ____ in.

Will the existing water service location be used for redevelopment? Yes No Unknown

Sewer Service Request Yes No

Identify type of sewer connection: New connection Re-use existing connection

Identify type of connection: Sewer lead Manhole tap Sewer tap

Please specify any other request for services not listed above

Services requested by: _____ Date _____

If requester is not the property owner, please complete the following:

Name _____

Address _____

Phone _____ Fax _____

Email _____



Bloomfield Township
Building Department
Schedule of Plumbing Permit Fees

4200 Telegraph Road P.O. Box 489 Bloomfield Township, MI 48303-0489

(248) 433-7715

Plumbing Fees **Effective date: July 1, 2021**

Application fee	\$35.00
Online application fee	\$2.00
Base fee	\$50.00
Residential:	
New Construction – including two baths with shower pan (3 inspections)	\$200.00
Plus each additional bath	\$50.00
Cross connections	\$100.00
Water tap, water service, storm sewer	\$200.00
Water service or Sewer service, tap (2 inspections)	\$120.00
Sewer repair, Clean outs (2 inspections)	\$120.00
Addition, Alterations - up to 2 bathrooms (2 inspections)	\$100.00
Addition, Alterations - includes 2 bathrooms & shower pan (3 inspections)	\$150.00
Plus each additional bath	\$50.00
Lawn sprinkler, back flow preventer	\$30.00
Water heater replacement	\$50.00
Single inspection	\$50.00
Secondary water meter	\$50.00
Commercial fees – inspector assessed during plan review:	
New, Addition, Alteration (per inspection)	\$125.00
Sewer tap, water service, storm sewer	\$250.00
Swimming pool, spas (2 inspections)	\$100.00
Re-inspection fee	\$75.00
Master Plumbing Registration (duration of license)	\$15.00
Sewer contractors bond & Administration fee (annual registration)*	\$25.00

*A \$10,000.00 surety bond is required (form completed by insurance company) and present proof of experience of sewer installations from other municipalities.