

**CHARTER TOWNSHIP OF BLOOMFIELD
SYNOPSIS OF BOARD OF TRUSTEES PROCEEDINGS**

All Meetings Held at Bloomfield Township Hall (Meetings Streamed Online and on Local Access T.V.)

February 5, 2025: Study Session

1. Welcome & Pledge of Allegiance to the Flag of the United States

2. Attendance

All members present except Clerk Martin Brook. The Township Attorney, Deputy Treasurer, and Township financial advisors were also present.

3. Appointment of Meeting Chair

APPOINTED

Treasurer Michael Schostak chaired the meeting.

4. Public Comment

The following people communicated with the Board during the meeting:

- None

5. Approve Minutes of October 31, 2024 FSC Meeting

APPROVED

6. Approve Minutes of October 31, 2024 REHBT Meeting

APPROVED

7. Annual Portfolio Review

DISCUSSED

The purpose of this joint investment study session is to allow the Board of Trustees to review, in its fiduciary capacity, the Township's funds and investments.

a. Operating Reserves

The Township's operating reserves as of December 31, 2024 were reviewed. Questions were addressed relating to accounting, arbitrage, and how interest is tracked.

b. Pension Plan Trust

The financial investment performance ending December 31, 2024 for the pension plan trust was reviewed. This trust is meant to meet obligations in the long term.

c. REHBT

The overall return of the Retired Employees' Healthcare Benefits Trust ("REHBT") portfolio and its asset allocation was reviewed.

d. Participant Directed Investment Plans

An overview on the Township's retirement plans, update on employee participation and education along with 2024 asset performance and cost analysis was discussed. The assets are spread across many different investment classes and are participant directed.

8. Annual Policy Review

DISCUSSED

a. General Investment Policy

The General Investment Policy was reviewed with no recommended changes.

b. Pension Plan Trust Investment Policy

The Pension Plan Trust Investment Policy was reviewed with no recommended changes.

February 5, 2025: Study Session (Continued)

- c. Retired Employees' Healthcare Benefits Trust Investment Policy

The Retired Employees' Healthcare Benefits Trust Investment Policy was reviewed with no recommended changes.

- d. Participant Directed Plans Investment Policy

The Participant Directed Plans Investment Policy was reviewed with no recommended changes.

9. New Business

DISCUSSED

- a. Consideration of an RFP for Custodial Services

The proposal to consolidate the Township's custodial banking services for its Operating Reserves, Pension Plan Trust, and Retiree Healthcare Benefits Trust ("RHC") was discussed. The purpose of this Request for Proposal ("RFP") is to define the minimum requirements and solicit information from which the Township may evaluate and enter into an agreement for such services.

10. Adjournment at 9:50 a.m.

ADJOURNED

February 10, 2025: Regular Meeting

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Public Comment

The following people communicated with the Board during the meeting:

- None

2. Consider Consent Agenda

- a. Approve Board Minutes of January 27, 2025

APPROVED

- ~~b. Approve Grant Purchase of Firefighter Turnout Gear and Boots~~

MOVED TO ITEM 7

- ~~c. Approve Payroll and Vouchers for February 10, 2025~~

MOVED TO ITEM 8

3. Mayas Smith Tribute

PRESENTED

State Representative Donnie Steele presented a tribute to Mayas Smith for his work promoting civics to young students.

4. Discuss Open Finance Tool and Township Finance & Accounting Reporting

DISCUSSED

The Accounting Department provided an introduction and demonstration of the Open Finance tool newly live on the Township webpage. This tool allows the public to navigate through the Township's financial information and drill down to check-level detail.

5. Discuss Proposed 2026 Budget

DISCUSSED

The Accounting Department presented the 2026 proposed budget and provided an overview of topics including, but not limited to, projected increased revenues, the creation of a new Human Resources Department, American Rescue Plan Act ("ARPA") projects, the filling of open positions, upcoming large projects and capital items, and the Opioid Settlement Fund. Formal approval of the 2026 budget will take place in March 2025.

February 10, 2025: Regular Meeting (Continued)

6. Consider Approval to Hold All Township Board and Commission Meetings at the Cable Building beginning February 24, 2025, until April 11, 2025, to allow for the Remodeling and Technology Updates in the Township Hall Auditorium **APPROVED**

The Township Hall's auditorium will be getting remodeled and technologically updated. All public meetings from February 17 to April 11, 2025, will be held in the Community Television Building studio, 4190 Dublin Road.

7. Approve Grant Purchase of Firefighter Turnout Gear and Boots (Added from Consent Agenda) **APPROVED**

The Fire Department requested the Purchase of Globe Firefighting Boots from Macqueen Fire Equipment and Fire-Dex Turnout Coat and Pants from Municipal Emergency Services in the Total Amount of \$195,973.82 to be One-Hundred Percent Reimbursed by the State of Michigan under the 2024 Firefighter Turnout Gear Grant.

8. Payroll and Vouchers for February 10, 2025 (Added from Consent Agenda) **APPROVED**

9. Adjournment at 10:12 p.m. **ADJOURNED**

February 24, 2025: Regular Meeting

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES

1. Public Comment

The following people communicated with the Board during the meeting:

- MaryAlice LeDuc

2. Consider Consent Agenda

a. Approve Joint Investment Study Session Minutes of February 5, 2025 **APPROVED**

~~b. Approve Board Minutes of February 10, 2025~~ **MOVED TO ITEM 10**

~~c. Approve Amendment to Village Police 2025 Budget~~ **MOVED TO ITEM 11**

~~d. Approve Payroll and Vouchers for February 24, 2025~~ **MOVED TO ITEM 12**

- ~~3. Police Department Introduction and Oath of Office~~ **REMOVED FROM AGENDA**

Police Officer Nicholas Allen was sworn into his position earlier today. A scheduling conflict caused the postponement of his public introduction.

4. PUBLIC HEARING OF NECESSITY: Vernor Estates Special Assessment District ("SAD") No. 431 **APPROVED**

After the public hearing, the Board determined that the petitions and other supporting materials met the requirements. A public hearing of final assessment was scheduled for May 11, 2026.

The hearing was opened at 7:10 p.m.

The following people communicated with the Board during the hearing:

- Lisa Speck, 4449 Conmoore Court; Asked questions
- Jeffrey Haynes, 4350 Ardmore Drive; Asked questions
- Kevin Wood, 4365 Ardmore Drive; Support

The hearing was closed at 7:14 p.m.

February 24, 2025: Regular Meeting (Continued)

The following people timely submitted written comments pertaining to the hearing:

- Hanan Farah, 4019 Stoneleigh Road; Against

The following people submitted written comments pertaining to the hearing after public comment was closed on Monday, February 24, 2025, at 7:14 p.m.:

- None

- 5. Consider Approval of Appointments and Re-Appointments to the Board of Review for Term Expiring December 31, 2026** **APPROVED**

Members Jason Dabish and Furhad Waquad were re-appointed to serve on the Board of Review. Alternate members Donald Barnes and Michael Wilson were also re-appointed. The Board's vacant seat will be filled by Daniel Teahan. All terms expire December 31, 2026.

- 4. REVISITED - PUBLIC HEARING OF NECESSITY: Vernor Estates Special Assessment District ("SAD") No. 431** **APPROVED**

The Township Attorney advised the Board to revisit Item 4 to consider approval of the Bloomfield Township Road Paving Service Agreement with the Road Commission for Oakland County.

- 6. PUBLIC HEARING: Consider Approval of a Site Plan and Special Land Use Request for Ace Pickleball, 2285 Franklin Road** **APPROVED**

The Planning, Building & Ordinance ("PBO") Department reviewed the proposed site plan and special land use request for an indoor 32,250 square foot Ace Pickleball facility. The Board approved the site plan and special land use request with several conditions.

The hearing was opened and closed at 7:40 p.m.

The following people communicated with the Board during the hearing:

- None

The following people timely submitted written comments pertaining to the hearing:

- None

The following people submitted written comments pertaining to the hearing after public comment was closed on Monday, February 24, 2025, at 7:40 p.m.:

- None

- 7. PUBLIC HEARING: Consider Approval of a Lot Split at 4520 Quarton Road** **APPROVED**

The Planning, Building & Ordinance ("PBO") Department reviewed how the property owners of 4530 Quarton Road have requested to subdivide their parcel into three reconfigured residential lots. The Board approved the lot split as presented.

The hearing was opened at 7:52 p.m.

The following people communicated with the Board during the hearing:

- Barbara Bloch, 5455 Franklin Road; Support
- Steven Harris, President of the Knob Hill Homeowners Association; Asked questions

The hearing was closed at 7:55 p.m.

The following people timely submitted written comments pertaining to the hearing:

- None

The following people submitted written comments pertaining to the hearing after public comment was closed on Monday, February 24, 2025, at 7:55 p.m.:

- None

February 24, 2025: Regular Meeting (Continued)

- 8. Consider Approval of a Site Plan for DFCU Credit Union, 2165 Telegraph Road** **APPROVED**
- The Planning, Building & Ordinance (“PBO”) Department reviewed the proposed site plan for a DFCU Credit Union at 2165 Telegraph Road. The applicant seeks to construct the 3,454 square foot building on an undeveloped parcel in Bloomfield Town Square Shopping Center. The Board approved the site plan with several conditions.
- 9. Consider Adoption of Special Assessment Deferment Program** **APPROVED**
- The Board adopted the Special Assessment Deferment Program, effective immediately, and allocated \$150,000.00 to the Program for Fiscal Year 2026. The Program is designed to allow residents to defer their payment of a special assessment based upon demonstrated financial need.
- 10. Approve Board Minutes of February 10, 2025 (Added from Consent Agenda)** **APPROVED**
- Members of the Board discussed several proposed motions to revise to the Minutes. The Minutes were ultimately approved as presented, without changes.
- 11. Approve Amendment to Village Police 2025 Budget (Added from Consent Agenda)** **APPROVED**
- A concern was raised that the Bloomfield Village Police Department had a negative balance in its 2025 Budget. Members of the Board commented the Village Police are one hundred percent funded by the Village and that no Township funds are expended. The Village Police has a positive fund balance of \$566,197.00.
- 12. Payroll and Vouchers for February 24, 2025 (Added from Consent Agenda)** **APPROVED**
- Questions regarding payroll and vouchers were raised and discussed.
- 13. Adjournment at 9:15 p.m.** **ADJOURNED**

Posted: March 6, 2025