Charter Township of Bloomfield, Michigan

ELECTRICAL INSPECTOR AND PLAN REVIEWER

Under the supervision of the Building Official, the duties related to this position will include performing plan reviews as they relate to applications for electrical permits and electrical inspections. Electrical plan reviews and inspections will include verification of compliance with the current editions of the Michigan Building Code, Michigan Residential Code, and all Township ordinances, regulations, and the quality of workmanship. The applicant will be required to prepare reports, keep accurate records utilizing the Planning Building & Ordinance Department’s computerized permitting system, and perform other essential tasks as identified by the Director of Planning, Building & Ordinance. Excellent written and verbal communication skills required.

Minimum qualifications: high school graduate or equivalent, State of Michigan Act 54 registration as an electrical inspector and plan reviewer with a minimum of 3 years of plan review experience, and a valid Michigan Driver’s license. Previous experience with a municipal building department is required. Knowledge of BS&A software or other permit tracking software experiences is preferred.

Salary is DOQ. Qualified candidates should forward a resume and requested salary range to Bloomfield Township, 4200 Telegraph Road, P.O. Box 489, Bloomfield Twp., MI 48303-0489. Attention: Patricia Voelker, Director of Planning, Building & Ordinance.

Response Deadline – Monday, October 26, 2020